

School Improvement Plan

2015-16

Milltown Elementary School

MISSION

To be a family of learners, committed to excellence.

VISION

We commit to:

.....a welcoming, engaging and enriched community where every adult takes collective responsibility and works positively and in collaboration with others to constantly improve student learning.

...best practices only, where students and families are encouraged to become leaders and are empowered to leave legacies in our community.

We value (updated January 2016):

Collaboration, politeness, flexibility, positivity, respect for self and others, willingness to learn, community, resilience, supportive of one another, creativity, being motivated, kindness

TARGET: Improving writing achievement

SMART goals:

Kindergarten: 85% of students will recognize their uppercase letters by January 30th.

Grade 1: Reading – 85% of students will be appropriate on November report card, 90% in March and 95% in June.

Writing – 75% will be appropriate on November report card, 80% in March and 85% in June.

Grade 2: Writing – 65% appropriate on November report card (current reality = 65% appropriate), 65% appropriate on March report

Grade 3: By the end of June, 50% of Grade 3 Students* will be appropriate or stronger (C or better) in Writing.

Grade 4: By the end of June, 65% of Grade 4 Students* will be appropriate or stronger (C or better) in Writing.

Grade 5: By the end of January, 65% of Grade 5 Students* will be appropriate or stronger (C or better) in Writing.

*This percentage will show that students with personal learning plan will be experiencing difficulty with the grade level curriculum.

Specific Strategies	Measurable Evidence & Success Indicators	Timeline	Who is Responsible
<ul style="list-style-type: none"> • Teams will identify a SMART goal for writing • Team will also identify their success indicators or measurable evidence by September 29 staff meeting • PL at September staff meeting (Lori, Katie and Patty to take the lead) to include PL on some strategies • Continuous focus on conventions • Writing continuum document • Monthly rubrics (IMAC) • Teacher conferring • Focus on Calkins resource in K-2 • Quick write 	<p>Monthly common assessments and check-ins at reporting periods (IMAC)</p> <p>Report card marks – periodic common assessments</p>	<p>Core Leadership Team and full teaching staff will collect and report on and adjust strategies accordingly at November and March reporting periods.</p>	<p>Sept. Staff meeting – Patty, Lori (with input from Katie)</p> <p>Teams are responsible for having data to Core Leadership Team by each report card time (November and March)</p> <p>Patty will share the continuum – Nov. 2 staff meeting</p>

TARGET: Improving achievement in Number and Operations

SMART Goals:

K: 70% of all students will score 80% or higher on the Key Math Screener by Jan. 30/16.

Grade 1: 85% appropriate in November, 90% appropriate in March and 95% appropriate in June

Grade 2: 85 % appropriate in November (80% were appropriate in September), 65% appropriate in March,

Grade 3: By the end of June, 80% of Grade 3 Students* will be appropriate or stronger (C or better) in Number and Operations Strand.

Grade 4: By the end of June, 70% of Grade 4 Students* will be appropriate or stronger (C or better) in Number and Operations Strand.

Grade 5: By the end of June, 60% of Grade 5 Students* will be appropriate or stronger (C or better) in Number and Operations Strand.

*This percentage will show that students with personal learning plan will be experiencing difficulty with the grade level curriculum.

Specific Strategies	Measurable Evidence and Success Indicators	Time line	Who is Responsible
<ul style="list-style-type: none"> • Teams generate SMART goals and evidence and success indicators by the end of September • All classes in grades 1-5 will use a variation of `Beating the Level` for fact practice • Weekly checks (particularly in older grades) • Ongoing formative assessment that's recorded • Guided math • Data binders, differentiation • Intervention and enrichment • All K-2 will use screeners 	<ul style="list-style-type: none"> • Report cards and scores on weekly checks, summative tests, formative work and key math 	<ul style="list-style-type: none"> • Data collected and reported and strategies adjusted accordingly at November and March reporting periods 	<ul style="list-style-type: none"> • Melissa will distribute Beat the Level materials to IMAC teachers • CLT members will distribute • All teachers will teach, assess, monitor

<ul style="list-style-type: none"> • Co-plan and co-teach whenever possible • Use end of year assessment from previous grade as pre test in September 			
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<p>TARGET: Engaging Families and Fostering Community Partnerships</p> <p>GOAL: 90% of MES students will attend 90 % of the time</p> <p>September 18, 2015: 90.05%</p> <p>October 2, 2015: 90.95%</p> <p>October 16, 2015: 95.47%</p> <p>October 30, 2015: 96%</p> <p>November 13, 2015: 92%</p> <p>November 26, 2015: 93.4 %</p> <p>January 22, 2016: 91%</p> <p>February 12, 2016: 91%</p> <p>Term 1 baseline data for lates:</p> <p>Sept. 18, 2015 = 48 lates</p> <p>Oct. 2, 2015 = 66 lates (cumulative 114)</p> <p>Oct. 16, 2015 = 54 lates (cumulative 168)</p> <p>Oct. 30, 2015 = 135 lates (cumulative 303)</p> <p>Nov. 13, 2015: 65 lates (cumulative 368)</p> <p>Nov. 26, 2015: 68 lates (cumulative 433)</p> <p>GOAL for second term: To reduce lates to less than 50 per month.</p> <p>** After discussion with the ESST, it was decided to monitor lates in a very informal manner – there are a few students who are chronically late and this has been addressed, to the extent possible. The other lates were distributed among the majority of the students and were not chronic.</p> <p><i>MONITOR:</i> <i>Family engagement and Community Partnerships</i></p>

Specific Strategies	Measurable Evidence and Success Indicators	Time line	Who is Responsible
<ul style="list-style-type: none"> • ESST will set goals and list pyramid of interventions for both attendance and tardy in their PLEP plan • Synervoice to include periodic updates on attendance goals • Homeroom teachers use strategies around "Attendance Matters" campaign • MONITOR: <ul style="list-style-type: none"> ○ <i>Parent attendance at events</i> ○ <i>Parent PAWS awards (Parents Active With School) with monthly draws for a gift card</i> ○ <i>Weekly synervoice messages</i> ○ <i>Family suppers on Parent Teacher Night</i> ○ <i>Change up Family Literacy Night to a "Milltown Reads" campaign that includes Rob Rayner's Libby book(s) – purchase copies for all homerooms and staff to read, have Rob come to kick off our campaign, plan a Family event during the day (the week of Family Literacy – last week of January) where Rob comes back, we share our projects (whatever that turns out to be!) and we celebrate family literacy!</i> 	<p>Bi-weekly tracking of attendance with ensuing interventions.</p> <p>Libby's Got the Beat Books purchased for all staff members and homeroom classes.</p>	<p>Bi-weekly beginning on 11th school day</p> <p><i>Rob will kick off with grade level presentations on Oct. 5, 2015.</i></p> <p><i>Set date for January Family event: held Jan. 26, 2016</i></p>	<p>Heather/Alana for data collection Homeroom teachers for following up to ensure interventions take place</p> <p>Heather to apply for Writer's In Schools grant to cover Rob's presentations in October.</p>

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TARGET: Fostering positive mental health in all stakeholders

SMART Goals:

95% of MES staff will miss less than 12 days of work in the 2015-16.
 (12.4 days was the NB Education Staff average for the latest school year for which there were statistics).

All homeroom classes will have 7 lessons from Minds UP! In the 2015-16 school year and the remaining 8 lessons in 2016-17.

Specific Strategies	Measurable Evidence and Success Indicators	Time Line	Who is Responsible
<ul style="list-style-type: none"> Purchased Minds UP curriculum 	<ul style="list-style-type: none"> Team meeting minutes will reflect when a homeroom has done which lesson 	Completed	Heather
<ul style="list-style-type: none"> “Every Day Counts” program 	<ul style="list-style-type: none"> Monthly staff absence tracking 		Heather

<ul style="list-style-type: none"> • Video shown at opening staff meeting • Music therapy • 7 Habits assemblies • Tell them from Me survey • Staff Wellness initiatives • Fun Friends program implemented in both K classes 		<p>Monthly- changed to weekly tracking as of February 1, 2016</p> <p>12 x half hour sessions offered to selected students Fall 2015 Monthly</p> <p>December 2015 grade 4-5</p> <p>Ongoing</p>	<p>Grant secured via Cathy</p> <p>Christina</p>
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Core Leadership Team did draft 1 of the SIP on Thursday September 3, 2015 (Patty Smith, Katie Chambers, Lori Fawkes, Christina Gillmor, Melissa Brown, Heather Bell-Williams, Chris Williams, Christine Curran, Judy Haley, Laurie McVay (at K training). Updated after ESST meeting on September 15/15. Updated after staff meeting September 28/15