

**SCHOOL NAME:** Bliss Carman Middle School

**Address:** 615 Kimble Dr. F’ton, NB, E3B 0N4

**Parent School Support Committee**

**Minutes**

**Date:** November 6, 2019 **Time:** 6:30pm

**Location:** BCMS Library

|  |  |
| --- | --- |
| **PSSC Members Present:**  Joey Bernard (chair), Susan Gaines, Charlotte Burhoe, Angela D’Entremont, Kim Saulis  **Others:** Julie LeGresley (teacher)  **PSSC Members Regrets:**  Dale Chisolm (vice chair), Mike Pope, Cam Barnhill (community) | **School/DEC Representation Present:**  Chantale Cloutier**, Principal**  **School/DEC Representation Regrets:** |

**Call to Order**: 6:33pm by Joey Bernard

**Approval of the Agenda:** Joey added “2.a Approval of Minutes” to the agenda

Proposed by Susan Gaines and seconded by Kim Saulis

**Approval of the Minutes from Previous Meeting:** Proposed by Angela D’Entremont and seconded by Kim Saulis

**Business Arising from the Minutes:**

* **Welcome brochure:** Discussed under budget but overall decision to table and revisit in December
* **Budget:** 
  + Chantal discussed with staff looking at upgrading the security system cameras in the building. Currently there is 1 in each hallway and they do not provide “clear” images. There are also blind spots outside.

District asked to reach out to FHS & Leo Hays & Oromocto and the pricing is expected to be around $38-$43K. It will be cheaper to have a new system installed than to upgrade the current one.

* + Joey mentioned that previous budget dollars had been used to purchase new radios
  + Chantal offered the upgrade as a new option for budget use but the “welcome brochure” is the WANT
  + Julie mentioned the top alternate languages they see include Mandarin and Portuguese
  + ***Action Item: Chantal to get guidelines for budget use from district and to see what is at other schools (in terms of welcome/tours)***
  + ***Action Item: Angela to look for the Park Street School brochure***
* **New Business:** Before School Tutoring: Kim noticed kids being dropped off early (7:15am) and it may be nice to have something for them to do - aiding in their studies.
  + Chantal let the committee know that during early drop times there are the following things:
    - Confirmed students are not allowed to use electronics
    - Rise & Shine Program is happening
    - Students can either do work in the Cafeteria or in the Library (staff monitored)
  + Tutoring is offered on Tuesday after school through Frontier College
  + Julie advised the committee that teachers offer time over the lunch hour for additional help and if arranged will meet students in the morning as well.
  + Main issue for not adding additional tutoring is that a Certified Teacher **must** be present (even if there are volunteers) and already the time asked of teachers is so great. Morning times are really important to the teachers to go over communications and plans.
  + Overall, committee agrees.

**Correspondence:** Adding and additional drop off zone

* A formal request was sent in from a parent with a diagram/suggested solution
  + with approval, it has been assigned to Joey (Chair) to investigate.
* Eveyone agrees that drop off time is backed up and speed is an issue.
* Joey proposed a reminder be sent out in an email to parents/guardians of the 15km/h as speed is an issue.
* ***Action Item: Chantal to include this information in an email being sent out***

**Principal’s report**: See attachment

**Teacher’s report:** See attachment – ***Action Item:*** ***Julie LeGresley to sumbit***

**DEC Report:** None.

* Chantal indicated that the district is looking for someone.
* As a partial update, Joey mentioned highlights he heard from a previous meeting at FHS:
  + sustainability studies for Florenceville, Bristol and Bath are being done
  + the green paper was released (no response)
  + predicting a balanced budget

**Home and School report:** None.

* Chantal has reached out to see who the person will
* Family Fun date is set for November 15, 2019

**Parent communication:** None

**Other Business:** Joey previously sent out dates of meetings for PSSC

* those have been sent on to District by Chantal
* minutes to be sent to Chantal as they get uploaded online now
* ***Action item: Charlotte to send minutes when complete to Chantal***

**Date of Next Meeting:** Wednesday December 4th, 2019 @ 6:30pm

**Adjournment:** Proposed by Kim Saulis and seconded by Susan Gaines