



**ANGLOPHONE WEST SCHOOL DISTRICT  
DISTRICT EDUCATION COUNCIL  
Fredericton Education Centre, Fredericton, NB  
Public Meeting Minutes  
Thursday, September 23, 2021**

<p><b>Council Members Present:</b></p> <ul style="list-style-type: none"> <li>• Jessica Martin – SD 03</li> <li>• Miriam McLaughlin – SD 07</li> <li>• Janet Dean – SD 08</li> <li>• Michael Mazerolle – SD 09</li> <li>• Jim Mills – SD 11</li> <li>• Wallace Carr – SD 12, Vice Chairperson</li> <li>• Thomas Geburt – SD 13, Chairperson</li> </ul> <p><b>Council Member Regrets:</b></p>	<p><b>ASD-W District Staff Present:</b></p> <ul style="list-style-type: none"> <li>• David McTimoney, Superintendent</li> <li>• Dianne Kay, Director of Curriculum</li> <li>• Wayne Annis, Director of Schools (FEC)</li> <li>• Jennifer Read, Director of Communication</li> <li>• Carol Clark-Caterini, Executive Assistant to the Superintendent &amp; DEC</li> <li>• Matt McGuire, Digital Learning &amp; Skilled Trades Subject Coordinator</li> </ul> <p><b>Vacancies:</b></p> <ul style="list-style-type: none"> <li>• Vacant – Sub-District 1, 2, 4, 5, 6, 10, First Nation and Student Representative</li> </ul> <p><b>Guests:</b> Media (1)</p>
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**Call to Order:**

- Thomas Geburt, Chairperson, called the public meeting to order at 6:30 PM.

**Welcome & Comments by the Chairperson:**

- Members of the public and media were welcomed to the meeting. Chairperson Geburt, on behalf of the Council, acknowledged that this meeting is held on the unceded and unsurrendered Wabanaki territory.

**Introductions:**

- The Chairperson introduced the Councillors and David McTimoney, Superintendent, provided staff introduction of those in attendance and of those who have joined the meeting online. Mr. Staples was welcomed as a member of the media.

**Approval of the Agenda:**

- The agenda was previously reviewed by the Council and was approved by consensus.

**Review of Action Items from Previous Public Meeting – August 5, 2021:**

- Action items from the previous minutes were reviewed and reported as being completed.

**Approval of the Minutes – August 5, 2021:**

- The minutes were previously reviewed by the Council and approved by consensus.

**MOTION:**

**..... I move to approve the August 5<sup>th</sup> meeting minutes as presented.**

**MOVED BY: Jim Mills      SECONDED BY: Michael Mazerolle      MOTION CARRIED**

**Presentation:**

**Curriculum & Program Presentation: Technology:**

- Matt McGuire, Digital Learning & Skilled Trades Subject Coordinator, provided Councillors with a link to access a website called *ASD-W Digital Responsibility Framework*.
- The new ASD-W Digital Responsibility Framework website link is: <https://nbed.sharepoint.com/sites/ASDW-DRF/SitePages/NBDLEF.aspx#1b-students-are-aware-of-the-permanence-and-effects-of-their-actions-in-the-world%2c-and-with-each-online-interaction-with-others%2c> This is a resource, teachers in grades 3-8 can use, to help educate students on how to be safe, healthy, responsible, and successful in today's connected world. The ASD-W Digital Learning Lead team has linked this work to the NB Digital Literacy Framework, and the resources were curated based on the results of the ASD-W Student Misuse of Technology survey that was completed last year. A growing number of resources will continue to be housed and updated on this website and hyperlinked to the NB Digital Literacy Framework. Plans to create resources for grades K-2 and 9-12 will occur later in the school year.

**Business Arising from the Minutes:**

**COVID-19 Update:**

- The Superintendent informed the Council of positive COVID cases reported at Donald Fraser Elementary School, Andover Elementary School, Fredericton High School, Perth Andover Middle School, Southern Victoria High School, Barkers Point Elementary School, Devon Middle School and Leo Hayes High School since the opening of school on September 7<sup>th</sup>. These schools transitioned to an operational day with learning continuing from home.
- The Superintendent reported to have more positive COVID cases during the first three weeks of school, than seen during the previous school year. Public Health Zone 3 includes 67 of the 69 schools with Public Health Zone 4 including the remaining two schools: John Caldwell School and St. Mary's Academy. When we are made aware of a positive case by Public Health, families are notified and the school practices home learning the following day. The Superintendent meets regularly with the Department of Education and Early Childhood Development (EECD) regarding the schools impacted by the COVID pandemic.

**Schools Without a Mechanical Ventilation System:**

- The Superintendent reported 24 schools within ASD-W without an integral ventilation system. Additional air quality testing was arranged by EECD, an air quality survey was circulated amongst the 24 Principals that included tips to promote air flow in the building and damaged window screens were replaced.
- Air Quality results in these 24 schools were reported as being acceptable.

**DEC Sub-district Vacancies & Student Candidate Poster:**

- Chairperson Geburt reviewed the steps taken to secure a replacement DEC Councillors in vacant Sub-district 1, 2, 4, 5, 6, and 10. The call in Sub-district 2, resulted in no interest, therefore, the Superintendent reached out again seeking support from Principals to communicate this vacancy again within their school communities. Today, a response was received from an individual with a possible interest in serving on the Council in Sub-district 2.
- To fill the Student Representative vacancy, a poster was created and circulated amongst all 19 ASD-W High Schools, seeking the interest of a Grade 11 or Grade 12 student.

**Indigenous Day of Reflection – September 30<sup>th</sup>**

- On September 30, 2021, the first ever National Day for Truth & Reconciliation will be reflected in all ASD-W schools. Students will learn why this day is being acknowledged and the Superintendent requested the Council's support in playing the Wolastoq Honour Song instead of O' Canada during the morning announcements at the opening of school on this day.

**MOTION**

**..... I move that we support the Superintendent in directing all schools in ASD-W to play the Wolastoq Honour Song rather than O' Canada on this important occasion (30 September) which marks the national statutory holiday and day of reflection in response to the Call-to-Action #80 of the 2015 report of the Truth and Reconciliation Commission of Canada.**

**MOVED BY: Wallace Carr**

**SECONDED BY: Miriam McLaughlin**

**MOTION CARRIED**

## **New Business:**

### **DEC Priorities**

- The Chairperson reviewed three potential DEC priorities to be considered for approval by the new Council. These priorities include:
  - We will continue to support the Superintendent by reinforcing our commitment to support the social, emotional learning and well-being of all staff and students in ASD-West with accessible mental health tools and resources.
  - Acknowledging the ever-present issue of the aging infrastructure of our District schools, the Council will need to be mindful that even though things are old, they still have value while at the same time seek to balance the maintenance costs of old versus new facilities, particularly in our current fiscal as well as physical climate.
  - The Council will continue our efforts to become more aware of the history, culture and teachings of our First Nations and will support efforts to acknowledge and accept the work of the Truth and Reconciliation Commission.

### **MOTION**

**..... I move to support these three DEC priorities identified by Councillor Geburt.**

**MOVED BY: Wallace Carr    SECONDED BY: Michael Mazerolle    MOTION CARRIED**

### **District Level Appeals**

- The Superintendent reviewed the process followed for a district level appeal. This level of appeal is permitted for the placement of a student (grade/class/program), suspension from school; suspension from transportation to school; and access to student records. The Appeal Process Handbook was saved on the DEC Portal for Councillors to review.
- The district level appeals committee consist of 3 DEC Councillors. A call was made for interests from the Council to serve on this committee. Support was given by Councillor McLaughlin, Councillor Dean, Councillor Mazerolle, Councillor Mills, Councillor Carr, and Councillor Geburt. Councillor Martin will serve as a back-up if needed in the Town of Woodstock.

### **PSSC Orientation**

- PSSC Meetings – in the past DEC Councillors provided an orientation to PSSC members assigned to their schools.
- PSSC Handbook – the most recent version is dated 2013. Minister Cardy's governance decision will determine if a new handbook will be established.
- **Action:** The Superintendent was requested to ask school administrators to conduct the initial PSSC training this year due to the number of new Councillors, as well as the vacancies in six sub-districts at present.

### **Correspondence – Outgoing and Incoming:**

- Letter to Minister – Council recommendations on Sub-district 1, 4, 5, 6, and 10 vacancies was forwarded on September 16, 2021.
- Letter to Minister – Hubbard Elementary School name change was forwarded on September 9, 2021. This letter was a follow-up from an earlier recommendation made by the previous Council to move the Hubbard Avenue Elementary School to a new location situated on Drummond Drive in the Town of Oromocto.

### **Superintendent Monitoring Reports:**

- The Superintendent presented a report called *ASD-W-ER2: Mission, Vision and Core Value Statement* as per the annual Planning Cycle. This report is presented once per year and is posted publicly on the ASD-W website and the DEC Portal. The previous Council had approved the current Mission, Vision and Core Values Statement early in the amalgamation of ASD-W. A review of this statement is a priority of the Superintendent when the pandemic situation is stable.
- A reminder was given that following the October 7<sup>th</sup> training session on CLEVR, Councillors are to evaluate all Superintendent Monitoring Reports.
- The Superintendent presented a report called *ASD-W-EL0: Global Executive Limitations* as per the annual Planning Cycle. This report is presented once per year and is posted publicly on the ASD-W website and the DEC Portal. The Superintendent updated the Council on his requirement to report on Executive Limitations in addition to Governance policies.

- The Superintendent presented a report called *ASD-W-EL1: Emergency Superintendent Succession* as per the annual Planning Cycle. This report is presented once per year and is posted publicly on the ASD-W website and the DEC Portal. In private, the Council were provided with the name of his replacement should this be necessary.

**Committee Reports:**

- **Action:** A list of sub-committees will be sent to the Council by the Chairperson with a request for a decision to be made on which sub-committees they wish to serve.

**Public Comments:**

- There were no public comments.

**Closing Comments:**

- The Chairperson reminded the Council of the meeting schedule change from October 28<sup>th</sup> to October 21<sup>st</sup> in Woodstock.

**Date of Next Public Meeting:** October 21, 2021, at the Woodstock Education Centre

**Adjournment:**

- The meeting was adjourned at 7:40PM.

  
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Thomas Geburt, Chairperson

21 October 2021  
Date

  
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Carol Clark-Caterini, Executive Assistant  
to the Superintendent & DEC

Oct 21, 2021  
Date

***The District Education Council acknowledges that this meeting is held  
on the unceded and unsundered Wabanaki territory.***