



# ANGLOPHONE WEST SCHOOL DISTRICT

## DISTRICT EDUCATION COUNCIL MINUTES (APPROVED) Thursday, March 21, 2013 Fredericton Education Centre

### Council Members Present:

Sheila Gallagher – SD 01  
John Slipp – SD 03  
Miriam Grant – SD 04  
Andrew Corey – SD 05  
David Bowen – SD 06  
James Kozlowski – SD 07  
Ronald Buck – SD 08  
Jane Buckley – SD 09 – Vice-Chair  
Kimberley Douglass – SD 10  
Donald Gould – SD 11  
Elizabeth Nason – SD 12  
Mark Noël – SD 13 – Chair

### Council Members Regrets:

Norma Shaw – SD 02

### ASD-W Staff Present:

- Garth Wade, SEO, Fredericton Education Center
- Shawn Tracey, Director of Finance and Administration
- Dianne Kay, Director of Curriculum and Instruction
- Subject Coordinators
  - Andrea Penney, Fine Arts K-12
  - Léo-James Lévesque, French Second Language - Fredericton
  - Renée Bourgoin, FSL – Fredericton
  - Elinor Joyce, FSL – Oromocto
  - Janice Gagnon , FSL – Woodstock
  - Sacha DeWolfe, First Nations (Kingsclear, Oromocto, St Mary's)
  - Donna White, First Nations (Madawaska, Tobique, Woodstock)
- David McTimoney, Superintendent
- Cathy Buck, Executive Assistant to the Superintendent and DEC Secretary

### Guests:

Media (1)  
Leadership Group Participants (5)

### I. Call to Order / Comments by the Chair

The DEC Chair, Mark Noël called the meeting to order at 6:35 p.m. and welcomed everyone.

### II. Approval of the Agenda and Previous Minutes

- Addition to the agenda: Business Arising from the Minutes; approved by consensus.
- The minutes from the previous meeting were approved by consensus.

### III. Business Arising from the Minutes

- Memorandum of Understanding (MOU) – Sexual Health Nurse Practitioner  
Jane Buckley asked for an update on the Sexual Health Nurse Practitioner Program. The previous meeting minutes stated “.....that DEC receive a presentation from the sexual health nurses so that members could make a more informed decision and recommendation to the Minister. A presentation will be scheduled for a future meeting. Mark will send an e-mail to the Minister asking about this specific MOU.” In response to this, the members were told that the Sexual Health Nurse Practitioner Team will present to the DEC at the public meeting in May. Although the DEC Chair has not yet written to the Minister, he will copy the members on the e-mail asking the Minister about this specific MOU.

#### **IV. Correspondence**

Response received from the Minister of Education and Early Childhood Education (EECD) regarding the ASD-W list of projects approved under Capital Improvement as part of the Capital Budget. Reconciliation was done against the list that was submitted for consideration; Fredericton High School and Connaught Street Elementary School were not on the approved list for Major Capital Construction projects.

#### **V. New Business**

##### **1) Land to Consider as Surplus: Kings Landing Parcel of Land**

Shawn Tracey, Director of Finance and Administration, described this parcel of land and where it was located, based on new information that he had received. The school has no operational use for it. The land would be transferred to the Department of Transportation and Infrastructure; the District cannot gain from the sale of this property.

##### **Motion:**

**...That the Kings Landing Parcel of land be declared as surplus.**

**Moved: Jane Buckley**

**Seconded: Ronald Buck**

**M/C**

##### **2) Focus on Curriculum and Services – Part 2**

David McTimoney introduced the education staff. The process involved twenty-minute rotation stations with small group presentations from First Nations Team, the Fine Arts Team, and the French Second Language Team. DEC members and public were split into three groups and were provided an opportunity to receive information, as well as to ask questions.

##### **3) Out-of-bounds Requests**

Ronald Buck stated that he had been approached by a school PSSC with concerns regarding Policy 18-366, Admission – Out-of-zone Requests. It is felt that because of this policy, enrolment is dropping. Ronald requested that the DEC review the policy and this concern with the Superintendent at an information meeting because of the direct effect and impact on this school. Garth Wade, Senior Education Officer of the Fredericton Education Centre, assured members that all policies are being looked at because of the amalgamation of the three districts. In fact, this policy is now called “Guidelines for Inter-district School Placement”.

#### **VI. Superintendent’s Report**

- Continue school visits – 12 in the last month.
- Staffing – Although waiting for the official FTE, we have requested “intentions for next year”, i.e. transfers, leaves, etc.
- Senior Administrative Team meetings
- Meetings with the Department, NBTF, NBTA
- Principal and Vice-principal 5-year renewals on-going
- Chaired a meeting for the Sport Etude Summit

- Held a meeting in Woodstock with all principals
- Keeping watch on potential flooding areas
- STEM Expo at Bliss Carman Middle School
- Turnaround Achievement Awards – Bowling Fundraiser

**VII. Public Comment** – No comment.

**VIII. Next Meeting** – April 18<sup>th</sup>, 6:30 p.m., at the Oromocto Education Centre.

**IX. Adjournment** – At 8:22 p.m., Donald Gould made a motion to adjourn and move into an in-camera meeting.

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Mark Noël, Chairperson, DEC

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Date

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Cathy Buck, Secretary, DEC

\_\_\_\_\_  
Date