

	<b>GOVERNANCE POLICIES</b>
<b>Policy Type</b>	<b>Council – Staff Relations</b>
<b>Policy Name</b>	<b>Unity of Control</b>
<b>Policy Number</b>	<b>ASD-W-CSR2</b>
<b>Effective Date: September 20, 2012</b>	<b>Revised: October 23, 2014, September 22, 2016, November 16, 2017</b>

<p><b><u>Policy:</u></b></p> <p><b>The Council will direct the Superintendent only through official Council actions.</b></p>
<p>Accordingly:</p> <p>1.1.1 All decisions of the Council will be made by formal recorded vote to avoid any uncertainty about whether direction has been given.</p> <p>1.1.2 The Superintendent is not bound to follow direction or instruction provided by any individual Council member unless that person has been officially designated by the Council to exercise specific authority.</p> <p>1.1.3 If an individual member or committee makes a request for information or assistance which the Superintendent determines will require a material amount of staff time or resource the Superintendent may refuse the request and ask that the individual or committee refer the request to the Council as a whole for authorization.</p>

**MONITORING:**

<b>Method(s)</b>	<b>Frequency</b>	<b>Month</b>
<ul style="list-style-type: none"> <li>• Council Self-evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• 1 time per year</li> </ul>	<ul style="list-style-type: none"> <li>• February</li> </ul>