

 <p>ANGLOPHONE WEST SCHOOL DISTRICT</p>	<h2>GOVERNANCE POLICIES</h2>
Policy Type	Executive Limitations
Policy Name	Asset Protection
Policy Number	ASD-W-EL 5
Effective Date: September 20, 2012	Revised: October 23, 2014, September 22, 2016, November 16, 2017, April 1, 2018

<p><u>Policy:</u></p> <p>The Superintendent shall not, to the best of his/her ability, fail to ensure that assets are protected and adequately maintained.</p>
<p>Accordingly, the Superintendent shall not:</p> <ul style="list-style-type: none"> • Allow the district to be without a plan to ensure fiduciary responsibility for all people who have access to the District’s assets. • Subject plant and equipment to unreasonable wear and insufficient maintenance. • Unreasonably expose the organization, its Council or staff to claims of liability. • Fail to protect property, information and files from loss or significant damage.

MONITORING:

Method(s)	Frequency	Month
<ul style="list-style-type: none"> • Superintendent Report 	<ul style="list-style-type: none"> • 1 Time per year 	<ul style="list-style-type: none"> • April