

	<h2>GOVERNANCE POLICIES</h2>
Policy Type	Governance Process
Policy Name	District Education Council Committees
Policy Number	ASD-W-GP-7
Effective Date: September 20, 2012	Revised: October 23, 2014, Sept. 2016

<p><u>Policy:</u></p> <p>Council committees may be formed by Council mandate in order to carry out specific tasks in support of the Council’s work. Council committees have no decision-making authority except that given to them by Council motion and shall not be allowed to interfere with the Council’s decision-making responsibility.</p>
<p>Accordingly, Council committees shall:</p> <ul style="list-style-type: none"> • Help the Council do its job by preparing policy alternatives and implications for Council deliberation. Committees may be set up at any time to address issues or concerns and to allow for the extra time required to properly acquaint members with information. • Only speak or act for the Council when formally given such authority for specific and time-limited purposes. Expectations and authority shall be carefully stated in order not to conflict with authority delegated to the Superintendent. • Not exercise authority over staff. Because the Superintendent works for the full Council, the Superintendent shall not be required to obtain approval of a Council committee before an executive action. In keeping with the Council’s broader focus, committees shall not normally have direct dealings with current staff operations. • Be open to all Council members interested in serving on the committee and may include non-Council members if desired by Council. At the first meeting, a Chair will be appointed from those Council members present. The first order of business for each Committee will be the definition of its mandate and development of a work plan for approval by the Council.

- Generally be ad hoc in nature and shall exist only until the completion of their specific task. Any standing committee formed shall have its mandate reviewed on an annual basis.

This policy shall apply only to committees which are formed by Council action (Council Committees), whether or not the committees include non-Council members. This policy shall not apply to committees formed under the authority of the Superintendent (District Committees) or any other committee which might include Council representation.

MONITORING:

Method(s)	Frequency	Month
<ul style="list-style-type: none"> • Council Self-evaluation 	<ul style="list-style-type: none"> • 2 times per year 	<ul style="list-style-type: none"> • December • May