

**DEVON MIDDLE SCHOOL**

**681 Dobie Street, Fredericton, NB E3A 2Z2**

**Parent School Support Committee**

**Minutes**

**Date: October 1, 2019 Time: 6:30pm**

**Devon Middle School**

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| **PSSC Members Present:**  Randall Leavitt, Chair  Catrina Marshall, Secretary  Gary Hall  Nathan Ward  Neil Jacobson  Joe Crummey  Linsey Levesque  Charlotte Flores  **PSSC Members Regrets:**  Cody Butler, Teacher Rep.  Courtney Rickard | **School/DEC Representation Present:**  Patty Oxford, Principal  Shawna Allen-VanderToorn, Vice-Principal  Jane Buckley, DEC  **School/DEC Representation Regrets:** |

**Call to Order:** Randall brought the meeting to order at 6:30. Quorum met.

**Introductions and Welcome:** Randall welcomes the new members of the PSSC and had everyone introduce themselves.

**Approval of the Agenda:** Agenda was read. No changes.

Moved: Gary Seconded: Joe Motion carried

**DEC Update:** Jane gave an update on things happening at the DEC. Currently DMS is number five on the capital construction list for the district. The DEC is working on ISD and looking at government accountability for mental health of students and the high rate of suicide at the high school level.

**Minutes from last meeting:** Randall reviewed the minutes of the June 2019 meeting. No errors or omissions were noted.

Moved: Neil Seconded: Gary Motion carried

**Report from Principal:** Patty reported that School Dues are coming in very slowly with many parents having not yet paid. Suggestions were made to address this issue as these funds are needed to cover school programs and initiatives.

SIP – will focus on strengthening school processes.

PBIS – working on this in three phases starting with phase one this year which is growth mindset for teachers in order to improve growth mindset of students.

The Link program is being introduced which will have one open safe room for students who are looking for somewhere to go during break.

A safety session is being held for students to address their feeling of safety in the school and will be an open discussion.

**Budget:** The PSSC has a budget for communication this school year.

**Inclusion Committee Report:** Randall reported that he is on the committee for the Inclusive Education Plan/Program.

**Staffing:** Patty reviewed the staffing situation and changes that have occurred.

**New goals and objectives:** Randall asked everyone to email any items they would like to see up for future discussion.

Neil indicated we should continue with the Social Emotional Learning initiatives the PSSC started last year for thanking the teachers. The letter will be reviewed and revised and we will plan an event to go along with this.

**Adjournment:** Motion to adjourn the meeting.

Moved: Lindsey Seconded: Gary Motion carried

Randall Leavitt  **October 1, 2019**

**PSSC Chair Date**

Catrina Marshall  **October 1, 2019**

**PSSC Secretary Date**