



**ANGLOPHONE WEST SCHOOL DISTRICT  
DISTRICT EDUCATION COUNCIL**

**PUBLIC PROCEDURES**

*Procedures for public participation at a DEC meeting are established to encourage the public to participate in an open and respectful manner at a regular DEC meeting.*

- *At the direction of the Chair, a 15-minute allotment of time may be available at the end of the meeting for “other” questions.*
  - *The member of the public is asked to raise his/her hand so that the Chair can acknowledge the question.*
  - *The Chair will maintain a speaker’s lists. Questions will be directed to the Chair.*
  - *The Chair has the option of increasing the allotment of time if he/she deems it necessary.*
  - *DEC and staff responses will be facilitated by the Chair.*
- *There shall be no question of a confidential nature concerning specific students or schools, school personnel or district personnel. (Questions of this sort shall be addressed to a DEC member at another time.)*
- *If a group or member of the public wishes the DEC to discuss a matter or make a presentation, the member will write a letter to the Chair outlining the nature of the topic, issue or concern. This letter must be received at least two weeks prior to the regular DEC meeting. The Chair will determine the appropriateness of the requests. Please inform us of any technology requirements one week ahead of presentation. A copy of the presentation is to be provided to the DEC.*

*Thank you!*