



## Forest Hill Elementary School

548 Forest Hill Road, Fredericton, NB E3B 4K6

### Parent School Support Committee Minutes

25<sup>th</sup> March 2019, 6:45pm – 7:45pm

<p><b>PSSC Members present:</b> David Greenfield, Chair Janice Maher-Foster, Vice Chair Wendy Monk, Secretary Michelle Wuest</p> <p><b>PSSC Members regrets:</b> Stella Park</p>	<p><b>School/DEC Representation present:</b> Tracy Stewart, Principal Lori Myles-Coulombe, Teacher</p> <p><b>School/DEC Representation regrets:</b> Terry Pond, DEC</p>
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#### Meeting introduction

**1. Minutes from the January PSSC meeting**

The minutes were approved.

#### New Business:

**1. PSSC and HSC on social media**

(a) Support for developing social media presence with a combined Facebook page for the FHES PSSC and HSC. The page will provide another avenue for communication with current and future parents, and the wider community. Discussion followed around the level of interaction with the page (i.e. will comments be allowed? If so, will they be vetted prior to posting by an admin?) General consensus was to be selective with allowing comments depending on the post topic with the option of closing a post to comments if the discussion is not productive.

*Action item: David Greenfield will initiate the Facebook page and will set up admin privileges for Tracy Stewart and a HSC representative*

(b) Discussion surrounding setting up a common email (possibly gmail) account for PSSC and HSC to facilitate easier transitions between years given the group turnover. Concern about the need for administrator so will revisit if the PSSC or HSC feel this would improve communication within the groups.

## 2. Sustainability Study update

- (a) As reported at the previous PSSC meeting, the DEC voted to support Option 3 (close both Forest Hill Elementary School and Liverpool Street Elementary School, and build a new facility, likely located on the current LSES land). The window for comment from the provincial government to formalise a decision is fairly close (must be within 60 days of the DEC decision).

## 3. Principal's report

- (a) Positive Learning and Working Environment Plan and School Improvement Plan are well underway with teacher groups (All, French Immersion only, and K + Grade 1 English) working together to develop enquiry-based and play-based learning. The goals for the program have been met! Now working towards goal setting and a focus on consistent language for students in response to behaviour.
- (b) Proposal to develop a natural playground for the school to promote physical development including skills for risky play, etc. Costs could exceed \$100k but this would be spread across multiple years and would hopefully be supported by external grants and funding opportunities. Two existing examples (Hanwell adventure park and Fundy National Park adventure park) provide ideas – but focus on both school and community benefit from the project. Might be a project to raise at the local community meetings?  
*Action item: Tracy Stewart to explore the funding structure for the Hanwell adventure park, what suppliers were used, possible access to grant support.*
- (c) Staffing and class compositions for next year are still evolving as numbers change. Currently only 20 students registered for French Immersion (1 class capacity) but these numbers will likely rise before the end of the school year. 53 students registered for Kindergarten so likely four classes. Also monitoring potential changes to French Immersion intake depending on provincial government direction although this will not affect the 2019-2020 school year.
- (d) There is an opportunity for community help. From 20-27<sup>th</sup> July, volunteers from the 2019 Tidal Impact (students in Grades 6 - 12) will volunteer hours to the school and wider community. Potential project to help with landscaping the front and back of the school but will need to investigate potential safety concerns.  
*Action item: Tracy Stewart to identify potential safety issues and follow up with technical staff as needed.*

## 4. DEC report

- (a) Terry Pond was not able to attend the PSSC meeting due to ongoing treatments but the Minutes are available via the DEC website (available via: <http://web1.nbed.nb.ca/sites/ASD-W/DEC/Pages/Files.aspx>).

### Any other business:

None – included in other parts of the Minutes

**Date of next meeting:** 29<sup>th</sup> April 2019

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PSSC Chair

4<sup>th</sup> April 2019

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PSSC Secretary