



Forest Hill Elementary School

548 Forest Hill Road, Fredericton, NB E3B 4K6

Parent School Support Committee Minutes

27th May 2019, 6:45pm – 7:20pm

<p>PSSC Members present: David Greenfield, Chair Janice Maher-Foster, Vice Chair Wendy Monk, Secretary</p> <p>PSSC Members regrets: Stella Park Michelle Wuest</p>	<p>School/DEC Representation present: Tracy Stewart, Principal Lori Myles-Coulombe, Teacher</p> <p>School/DEC Representation regrets: Terry Pond, DEC</p>
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1. Meeting introduction

(a) Minutes from the May PSSC meeting

The minutes were approved.

2. New Business:

(a) PSSC and HSC on social media

The combined Facebook page for the FHES PSSC and HSC has been launched (<https://www.facebook.com/ForestHillElementarySchoolFredericton/>) and has been a success so far, with ~850 views on the page. Instagram (<https://www.instagram.com/foresthilfredericton/>) and Twitter (<https://twitter.com/foresthilfred?lang=en>) accounts are also active. Aim to keep the account active over the summer break including sharing upcoming information and events (e.g. school handbook).

Action item: Tracy Stewart to share the Facebook page to the FHES Twitter account

(b) Encouraging parent and community volunteers

The PSSC discussed ways to encourage parent and community volunteer involvement with FHES. At the upcoming Kindergarten orientation event, David (representing the PSSC) and Janice (representing the HSC) will emphasise that we need a core group of volunteers to run these committees and events but

people can also just join for particular events or discussions if they do not want to commit for the whole school year.

(c) Principal's report

- (a) Maintenance of the school grounds. A well-attended volunteer day was held on 19th May. We would like to thank everyone who came out to help rake leaves and clean up the playground area. There will be a second school clean up day on 9th June (rescheduled to 16th June) with a focus on landscaping the area at the front of the school.
- (b) The Buddy Bench is in position but there will be a new chain added that will allow it to move slightly further away from the other benches. The new slide for the playground has arrived and will be installed.
- (c) A new mural has been painted on the wall of the gym that celebrates the diversity of our school community.
- (d) The parent survey that explored volunteer yielded 41 responses. The data will be used to help increase parent and community engagement with FHES.
- (e) Planning is already underway for the Fall Frolic and a multicultural night at FHES.
- (f) Positive Learning and Working Environment Plan and School Improvement Plan are well underway with teacher groups (All, French Immersion only, and K + Grade 1 English) working together to develop enquiry-based and play-based learning.
- (g) Strong support for the proposal to develop a natural playground for the school to promote physical development including skills for risky play, etc. Meeting will be held on 5th June to kickstart the project.
- (h) School academic calendar is now available online.
- (i) School motto and logo – is it time for an update? Possibility of holding a competition with the students to develop something new!
- (j) Trying to build more connections with Liverpool Street Elementary School and Bliss Carmen Middle School. For example, the Meet the Teacher night will be held on 29th August (same as Liverpool but the timing is staggered).
- (k) School class breakdown for the next academic year: 3 possibly 4 Kindergarten classes, 2 Grade 1 French Immersion and 2 Grade 1 English Prime. Staff and support are stable for the next academic year with two retiring staff (Patti Holloway and Freda DeCorcey).

(d) DEC report

- (a) Terry Pond was not able to attend the PSSC meeting due to ongoing treatments but the Minutes are available via the DEC website (available via: <http://web1.nbed.nb.ca/sites/ASD-W/DEC/Pages/Files.aspx>). A new DEC rep will be assigned for the next academic year.

3. Any other business:

(a) PSSC for the 2019-20 academic year

David Greenfield and Janice Maher-Foster will be part of the PSSC for the next academic year as parents of children, and Wendy Monk will be part of the PSSC as a community member.

Date of next meeting: September/October 2019

PSSC Chair

3rd June 2019

PSSC Secretary