

## Fredericton High School Parent School Support Committee

### MINUTES

Monday, December 16, 2019 – 5:30 pm, Room C22

#### Present:

Shane Thomas, Principal

Tracey Burkhardt, Chair

Pamela Kitchen, Vice-Chair

Karen Flinn

Kim Kelly

Hayley Morgan

Wendy Wright-Gardner

Joey Bernard

Karen Tamlyn

Keegan Burns, Student Representative

Charlee Versloot, Student Representative

Andrew Rutledge - Teacher Representative

Ginger Nicholson

Pam Shanks

#### Regrets:

Laura O'Brien - DEC Representative

### 1. Welcome

Tracey Burkhardt welcomed the group and wished everyone a happy holiday. Agenda was approved.

### 2. Approval of Minutes

Minutes from the meeting of December 2, 2019 were approved with amendments related to a few typographical errors. Motion to approve minutes made by J. Bernard and seconded by W. Wright-Gardner. All in were in favour.

### 3. Reports

#### SRC update

Keegan Burns and Charlee Versloot provided an update of the activities of the SRC.

- Battle of the Bands – talent was excellent this year, participation was poor compared to previous, will move to a different time of year
- Spirit Week – had different dress up days
- Winter Formal – had 150 attend, event went better than anticipated
- Yellow and black – will be a talent show/showcase held in March
- Mr. Mardi Gras – practices will start halfway through February
- Sweeten up the holidays – SRC delivered cookies to bus drivers and staff
- Helped Village of New Maryland with toy and food drive

#### DEC Representative's Report

No report for this meeting.

#### Teacher Representative's Report

Mr. Rutledge gave an update:

- Positive Mental Health Day – held today. Guest speaker was Erica Nason from Joan Wright & Associates. \$300 was raised with sale of baked goods and bracelets. Wednesday will be "tech free" in home rooms.

## **Principal's Report**

Mr. Thomas provided an update on recent activities.

- Staff vacancies – working on some staffing changes for Semester 2
- Professional Development – Jan 6/2020-Essential Skills training for whole school
- Police Officer position at school – letter from PSSC was sent. Further meetings planned for January 13 & 17, 2020.
- Exams – January 20-24, 2020
- Semester Two – starts on January 29, 2020

## **4. Carry Forward Business**

**Budget** – reviewed the list of possible budget expenses. Past budget dollars included 1) Staff appreciation- \$200; 2) Course selection guides-\$1,571.10; 3) “Welcome to FHS” pamphlet-\$568.50; school currently does not have any stock of magnets. New budget item for consideration is 1) cost sharing with Guidance on speaker talking about resiliency – total cost is \$2,760. School has paid 25% deposit. 2) Four entry signs saying “welcome” in English/French/Wolastoquey. 3) Will look into translation of Welcome pamphlet and contact Multicultural Association for assistance. J. Bernard, K. Flinn and W. Wright-Gardner will review pamphlet.

**Meet the Teacher – Semester Two** – the group discussed communication strategies to encourage turnout including putting a message on report cards, signage outside, website, etc. Event will be from 5 to 6:30 pm. Mr. Thomas will get price on snacks for staff.

**Memorial guidelines** – a committee was formed in last school year to review the District policy on memorial guidelines. An initial meeting was held and W. Wright-Gardner was PSSC representative. Question was raised if there was any further action required. Mr. Thomas will follow-up with Mr. Langille as he was the lead at the time.

**Updates to website** – D. Carson will attend next meeting to get feedback from PSSC members on suggestions for changes to FHS website.

## **5. New Business**

No new business.

## **6. Closing Comments and Adjournment**

Motion to adjourn at 6:40 pm made by J. Bernard and seconded by K. Tamlyn.

Next meeting: January 27, 2020

*Minutes prepared by: Kim Kelly*