

Fredericton High School Parent School Support Committee

MINUTES

Monday, January 27, 2020 – 5:30 pm, Room C22

Present:

Shane Thomas, Principal

Tracey Burkhardt, Chair

Pamela Kitchen, Vice-Chair

Karen Flinn

Kim Kelly

Hayley Morgan

Joey Bernard

Karen Tamlyn

Andrew Rutledge - Teacher Representative

Ginger Nicholson

Pam Shanks

Laura O'Brien - DEC Representative

Dave Carson

Regrets:

Wendy Wright-Gardner

Student Representatives

1. Welcome

Tracey Burkhardt welcomed the group. Agenda was approved.

2. Approval of Minutes

Minutes from the meeting of December 16, 2019 were approved. Motion to approve minutes with the addition of Karen Flinn's name for the review of the "Welcome to FHS" pamphlet made by J. Bernard and seconded by K. Flinn. All were in favour.

3. Reports

DEC Representative's Report

L. O'Brien shared DEC letter that was written in response to Minister of Education indicating the state of education was "negative". Minister Cardy will be at FHS on February 10, 2020 with different times for discussion with teachers, students, international students and then the community.

Teacher Representative's Report

Mr. Rutledge advised he had no items for this meeting.

Principal's Report

Mr. Thomas provided an update on recent activities.

- Essential Course Changes – guidance will be available for changes during school time on January 30th as well as evening shift from 4 pm to 7:30 pm
- Meet the Teacher – will be held on February 13/20
- Police presence – two officers will be on patrol in a zone near the school for the day shift with focus on McDonalds area; officers will also do walkabouts at the school in the morning and at breaks

4. Carry Forward Business

Updates to website – D. Carson attended the meeting and group reviewed the FHS website. D. Carson advised that District staff have advised the platform will be changing in the future. Only

three people have access to make changes (D. Carson, Harmony and guidance). Limited changes can be made. The group agreed to the following updates:

- 1.** Delete old items
- 2.** Update staff directory
- 3.** Update the calendar to include important dates around Graduation.
- 4.** Post Talk Mails on the website
- 5.** Delete FHSC PSSCC gmail from the PSSC section
- 6.** Update information on Kats Kitchen
- 7.** Update Future Chefs Café
- 8.** Remove clubs section
- 9.** Address time zone on the Athletic pages
- 10.** Move Black Kat Scholar information to Grad section
- 11.** Ask office what common questions they get asked and then review website to see if addressed

Budget – reviewed the list of possible budget expenses. The group agreed to the following budget expenditures: Staff Appreciation - \$600; Course selection guides - \$1,500; Welcome to FHS pamphlets - \$568.50; Catering - \$40; February – Meet the Teacher - \$1000; Mark Black positive mental health speaker - \$1,290; Parent Communication - \$275.

Motion to approve the budget as outlined above made by K. Tamlyn and seconded by K. Kelly. All were in favour.

5. New Business

A question was raised about who is responsible for the fire lane signage and Mr. Thomas confirmed it is City responsibility. A concern was raised about light in the public bathroom near the Guidance office.

6. Closing Comments and Adjournment

Motion to adjourn at 7:00 pm made by J. Bernard and seconded by K. Kelly. Motion carried.

Next meeting: February 24, 2020

Minutes prepared by: Kim Kelly