



**COMMUNITY EDUCATION & PROMOTIONS OFFICER
Fredericton NB
(Summer Grant)**

The Canadian Red Cross, a non-profit, humanitarian organization dedicated to helping Canadians as well as the vulnerable throughout the world, is currently seeking a full-time summer student for the position of Community Education & Promotions Officer.

KEY RESPONSIBILITIES:

- Promotion of all Red Cross programs offered within the community.
- Assist with Fund development initiatives including Walmart and KENT Campaigns.
- Education and awareness presentations to community groups and summer camps inclusive of all Red Cross programs and services such as Disaster Management, Community Health, Prevention and Safety and bearing a responsibility for the local PFD (personal floatation device) Loan Program.
- Assist with Health Equipment Loan Program (help), and make necessary calls to manage waitlists for equipment.
- Support other Red Cross initiatives, as needed, to provide for a coordinated team effort to meeting the needs of the most vulnerable in the community.

QUALIFICATIONS:

- Completion of a high school diploma and post secondary education is considered an asset.
- Strong aptitude for detailed work and accuracy.
- Demonstrated computer skills in MS Office are required.
- Excellent organizational, communication, presentation and interpersonal skills.
- Quick learner and who enjoys working on various projects.
- A satisfactory Criminal Record Check is required.
- A satisfactory vulnerable sector check and driver's abstract is required for specified locations of work.
- Full-time student of past school year and returning full-time in the fall.

Note: This position is subsidized by a Canada Summer Jobs Employment Program (CSJ) Grant. Therefore all applicants must meet the CSJ guidelines outlined at <https://www.canada.ca/en/employment-social-development/services/funding/youth-summer-job.html>

Interested parties may submit their resumes no later than May 19 2017 to:

**Canadian Red Cross Society
318 Maple Street
Fredericton NB E3A 3R4 Fax (506) 454-7522
Attention: Yolanda Lindsay and Email yolanda.lindsay@redcross.ca**

*The Canadian Red Cross Society is an equal opportunity employer.
Although we thank all applicants for their submissions, we will respond only to those we wish to interview.*