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| **Fredericton High School Parent School Support Committee****MINUTES****Monday, November 23, 2020 – Virtual** |
| **Present:**Stephanie Underhill Tomilson, PrincipalTracey Burkhardt, ChairPamela Kitchen, Vice-ChairKim Kelly Joey BernardKaren Flinn**Regrets:**Wendy Wright-GardnerPam Shanks  | Karen TamlynHayley MorganAndrew Rutledge - Teacher Representative Amanda Zhang- Student RepresentativeCharlee Versloot – Student RepresentativeLaura O’Brien – DEC RepresentativeGinger Nicholson |

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| 1. **Welcome**

Tracey Burkhardt welcomed the group to the virtual meeting. P. Kitchen has access to a Teams account and we use this for future PSSC meetings.1. **Approval of agenda**

Motion made by K. Kelly to approve agenda. Seconded by P. Kitchen.  1. **Approval of minutes from October 26, 2020**

Motion made by K. Tamlyn to approve draft minutes for the October 26, 2020 meeting as circulated by email. Seconded by J. Bernard. 1. **Reports**

**Student representative update** – C. Versloot gave an update on Socktober, an annual event that is a fundraiser for the local emergency shelters. The SRC received $1,350 in cash donations and 1,061 items. Donations were shared agencies including the men’s and women’s shelter and Liberty Lane. C. Versloot and A. Zhang advised there is a “Cake Walk” event as part of school spirit planned for Thursday and Friday. Cakes have been donated by Sobey’s. SRC is also working on a school morale survey through Josten’s and questions will be shared a future PSSC meeting.**DEC update** – Laura O’Brien attended the meeting and gave the following updates from the last DEC meeting:* PSSC Training - there will be virtual PSSC orientation and training and new and current members will be able to access as required.
* Digital Resource Library – one of the DEC goals has been to enhance digital learning. The library is a resource for teachers and there has been 2,200 unique users before the last PD day.
* Excellence in teaching – there has been seven nominations
* Policy 409 – School Study – a motion to study Burton school was defeated. George Street School has also been brought up with a request to move the school to the Exhibition grounds. Recommending locations is outside of the mandate of DEC.
* Budget – surplus last year and balanced for this year.
* PSSC member question – asked about low numbers at Bliss Carmen and whether that could help George Street until Hanwell school is built.

**Teacher representative update** – A. Rutledge advised that there was some discussion with teachers about report card comments not meeting teacher’s needs. Current questions seem to have been developed for middle school and they use a different evaluation system. Some teachers preferred comments that have since been retired. There was a small survey of teachers with inclusive results. Question was raised to confirm if this was a PSSC issue. There is also an NBTA committee looking at this issue. It was agreed that Laura O’Brien would bring forward to DEC to clarify. **Principal update -** S. Tomilson provided update on the following:* Parent/Teacher interviews – had high participation for virtual interviews. Feedback from both parents and teachers was positive. The internet was upgraded over the summer so this was helpful.
* Professional Learning- there were 15 offerings for last PD and teachers could choose three. There was a passport with prizes. Mental fitness and digital learning are the goals for the school.
* Rumours about COVID-19 at school – admin staff cannot respond to all the different rumours. Public Health will advise when there is a concern.
* Staff morale – S. Tomilson and her admin team are planning 12 days of Christmas for staff to show them how much they are appreciated.
* Orange Level during COVID-19 – Superintendent has sent communication on what the Orange level means for the school.
* Final assessments – will be held the last week of January and plans are being developed for virtual and in-person depending on the situation at that time.

 1. **Discussion items**

**Budget –** the group discussed the various items for expenditure. There will be no DEC symposium this year so no need to budget for anyone to attend. S. Tomilson will confirm exact figures for signage. SRC has requested funding assistance with banners that will be used at events and these events are consistent with the DEC strategic plan. PSSC agreed in principle to the following items:

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| Staff Appreciation  |  | $711 |
| Course selection guides | $1,571 |
| Welcome to FHS pamphlets | $568.50 |
| Catering (Future Chefs Café) | $40 |
| SRC Banners |  | $300 |
| Welcome Signs/3 languages | $3,000 |
| Total |   |   | $6,191 |
| Budget |  |  | $6,190.54  |
| Balance |  |  | $0 |

1. **Adjournment and Next meeting**

Motion to adjourn made by K. Kelly and seconded by P. Kitchen. Next PSSC meeting planned for December 14, 2020 at 5:30 pm.  |

*Minutes prepared by: Kim Kelly*