



**SCHOOL NAME: Gibson-Neill Memorial Elementary School**

**Address: 67 Wyngate Drive, Fredericton**

**Parent School Support Committee Minutes**

**Date: October 24, 2022 Time: 6:00 pm**

**Location: Gibson-Neill School**

<p><b>PSSC Members Present:</b>  <b>Leah Carle, Chair</b>  _____, Vice Chair  _____, Teacher Rep.  _____, Student Rep.</p> <p><b>Others: Laura Oldford, Amanda Hudson,  Nancy Wilkins-Keetch, Katie Edgar, Amanda  Good</b></p> <p><b>PSSC Members Regrets: Mary Anne  Bourgeois, Catherine Picard, Lindsay  Underhill</b></p>	<p><b>School/DEC Representation Present:</b>  <b>Tracy Stewart, Principal</b>  <b>Colin Dolan, Vice Principal</b></p> <p><b>School/DEC Representation Regrets:</b>  <b>Heather Theriault – VP</b>  <b>Mike Mazerolle, DEC</b></p>
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**Call to Order: Leah called the meeting to order at 6:05 pm.**

**Approval of the Agenda: NA**

**Approval of the Minutes from Previous Meeting: NA**

Business Arising from the Minutes:

1. Thoughts for members for being minute taker? Leah suggested that members take turns. Amanda Good volunteered to be our minute taker for this year. Tracy will send Amanda the template for minute taking.
2. Discussion around meeting dates and times – Most members can attend most meetings and have the dates in their calendars that Tracy Stewart sent out after last PSSC meeting.
3. Principal’s Report
  1. feedback on potential parent survey & sharing – School data team would like parental feedback on parents’ awareness of the types of conflict and ways in which they are supporting their children at home. PSSC members gave some excellent feedback on the survey and changes were made. Goal is for school to send out this parent survey later this week.
  2. Parent learning sessions – Depending on the results of the survey described above, it may be relevant to offer an in-person parent presentation on the topic of positive behavioral supports at our school. It was agreed that PSSC would support this and possibly sponsor it with refreshments for those that attend. Colin also noted that it may be

beneficial to access our IT leads and organize a parent session on the safe use of internet for children. PSSC members were in support of this idea.

3. Morning drop off – discussion that this is always an ongoing challenge. Recommended that the school send another memo outlining the procedure and expectations. Possibly an infographic would be helpful for parents as well. Further suggestion to discuss this topic again later in the year to see if any further actions need taken or if occasional reminders are sufficient to ensure a safe and smooth student drop-off.

New Business: PSSC noted that parents appreciate it when there is communication about school events (such as safe schools week and other activities outside of the classroom - guitar club, student-led clubs, intramurals, phys. ed. opportunities). Tracy to communicate this with staff.

**Correspondence:**

**Closing Comments:**

**Date of Next Meeting:** Thursday, November 24 @ 6:00 pm

**Adjournment:** 7:35 pm