



Garden Creek Elementary School
1360 Woodstock Rd, Fredericton, NB

Parent School Support Committee Minutes

Sept 25, 2018 6:30pm
Garden Creek Elementary Library

<p>PSSC Members Present: Allan Lynch, Chair Mark Taylor, Vice Chair Andrea Addison, Secretary Jacqueline Fortner, Teacher Rep Hannah Steeves Carney, Home & School Rep</p> <p>Peter Batt, Katie Cote, Pamela Kitchen, Jill Moore, Holly Pacey, Erin Smith, Kim Sorlie, Tim Yerxa</p> <p>Non-Members Present: Lily Smallwood, Jodi Parker</p>	<p>School/DEC Representation Present: Katherine Campbell, Principal Samantha Robichaud, Vice Principal</p> <p>School/DEC Representation Regrets: Stephanie Haslam, DEC Rep</p>
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Call to Order: 6:32pm

Approval of the Agenda: N/A

Approval of the Minutes from Previous Meeting: May 2018 minutes approved by 2017-2018 PSSC committee via email June 2018

Business Arising from the Minutes: N/A

Introductions: Round table introductions, explanation of role and format of PSSC

- ASD-W website files have details of PSSC committee and member duties and responsibilities
- primary focus is support of Principal and Administration – provide guidance, support and collaboration, eg School Improvement Plan, advising on school policies, partnerships within communities, maintaining positive learning environment
- Meetings 4th Tuesday of each month
- Important for members to attend meetings in order to ensure quorum is reached
- All proposed submit names of current group to district

New Business: Formation of the 2018-2019 Garden Creek School PSSC

Motions for Election of:

Chair: Alan Lynch; 1st Andrea Addison; 2nd Mark Taylor

Vice Chair: Mark Taylor; 1st Kim Sorlie; 2nd Peter Batt

Secretary: Andrea Addison; 1st Katie Cote; 2nd Mark Taylor

Teacher Representative: Jacqueline Fortner

Home and School Representative: Hannah Steeves Carney

DEC Representative: Stephanie Haslam

Parent Members - chosen by acclamation: Peter Batt, Katie Cote, Pamela Kitchen, Jill Moore, Holly Pacey, Erin Smith, Kim Sorlie, Tim Yerxa

Non-voting Parent Members: Lily Smallwood and Jodi Parker

Report from DEC Representative: Stephanie Haslam, report sent via email

- Sustainability studies (4 schools identified) part of DEC mandate for this year
- Spring Symposium canceled due to flooding, rescheduled November 2, 3, 4
- One seat left per sub-district, if interested in attending notify Al or Katherine by Sept 28
- Stephanie will update on DEC goals for the year at October meeting

Examples of PSSC Carry Over Items from 2017-2018:

1. Outdoor Classroom - opportunity for students to get outdoors, incorporate into curriculum
2. Community Garden - Lily Smallwood - Grade 3/4 split class harvested summer vegetables
 - teachers can approach Lily with ideas, incorporate the Garden into their curriculum
 - “Farm to Table” looking for schools with established gardens, Katherine will forward email to Lily
3. Feeder School PSSC Interaction –networking among local PSSC Chairs in the area
 - George Street Feeder School PSSC chairs did end up meeting in 2018; put voice together to DEC, bring parent views to the DEC
 - Chair of the DEC also invited all the PSSC chairs to meet and foster communication between PSSCs within the district, education department, school councils
4. Portal for PSSC Member Log-in to maintain working documents
 - on DEC agenda, includes ways to share documents, will learn more from Stephanie

Report from the Principal:

Current academic and activity items:

- Survey Monkey - communication is of high importance to families, led to teachers sending memos, using see-saw, increased parent-teacher connection
- families also interested in large group gatherings eg multi-cultural night, career fair - invite parents as resources, fits with 10 year plan, students think about future potential
- Multi-Cultural Association may come in fall and present to students

- Time to re-do parent survey? New issues may have arisen
- Core Leadership Teacher Group – meets approx. 6 weeks, work on SIP,
- this week district personnel will come in to work on positive behavior intervention and support (PBIS) for students; playground expectations, safe zones, equipment use, supervision
- School Improvement Plan – ongoing, e.g. formative assessment, building student voice and choice (leadership group meets with students), collective efficacy (teams and teachers working together, PLC's meeting to work with students in classroom
- Professional Learning – topics connectedness and cultural responsiveness, including First Nations
- Clubs – spelling bee's, flag football, chess, coding, Caring for Critters
- Literacy Lead – here until December K- Grade 3 this year
- Training in math – K-3's and new teachers
- ELF (Early Literacy Foundation) program has 4 volunteers that work with grade 2 students after school
- After school art, robotics lego to come in January
- Second portable no longer needed for classroom space, may be used for class next year
- Savage's donating two bikes to school, requested picture, will provide image just of bike not students
- Updating website, common area for teacher pages

What's Happening at the Creek Update - please see creek update for September 2018 for details, will be on website, note bazaar, Christmas concert, upcoming PL days

Staffing – 16 classrooms with no pending changes

- part-time librarian covering library until Rebecca's return
- grade 5 teacher will be on Maternity leave approx. March, will secure replacement

Policy 711 – Healthier School Food Environment

- No major changes aside from hot lunch, pizza to conform with policy, lunch now includes applesauce
- Chartwells will continue on Thursdays, not quite running yet
- Can use snacks remaining in office, but replace with snacks conform to policy

Flouride: - Waiting on materials to arrive, coordinating volunteers

PSSC Budget - \$900 in budget – for communication to parents

- Past usage includes paper, signage, other options to explore such as fridge magnets for families, put toward a multi cultural night
- Garden Creek School sign – at back of school – maybe a new sign along FRONT of school that's more visible, possibly apply for grant to fund this

Correspondence: none reported

Closing Comments: discussion of next meetings

Upcoming PSSC meeting dates: 7 additional meetings, 4th Tuesday of each month at 6:30pm, Garden Creek Library

2018: October 23rd, November 27th,

2019: January 22nd, February 26th, March 26th, April 23rd, May 28th

Adjournment: 7:24pm