



2nd Annual Garden Creek Springfest Craft Fair and Market Vendor Application Form May 3rd, 2020 - 11:00 am to 3:00 pm

Garden Creek Home and School is hosting its second annual Craft Fair! Thank you for your interest in participating! Proceeds from our sale will be used to fund Home and School initiatives such as playground improvements and student enrichment and activities. Please fill out the form below if you would like to participate at our show.

Company Info:

Company Name: _____

Contact Name: _____

Street Address: _____

City: _____ Prov: _____ Postal code: _____

Phone: _____ Email: _____

Website: _____ Facebook: _____

Type of product(s):

- Food/consumable
- Craft
- Décor
- Jewelry
- Clothing
- Pottery
- Woodworking
- Direct Sales (company name): _____
- Other _____

List of items to be sold: _____

Space requested:

- One table (approximately 6'): \$20
- Two tables together (approximately 12'): \$35

Tables and two chairs will be provided.

Electricity is available on a limited, first come/first serve basis. Electrical power will be provided to those paying the **additional fee of \$10**. Vendors must provide their own electrical cords.

Do you require electricity? Yes No

** All vendors are also requested to supply one item from their business to be included in a gift basket to be given away as a door prize **

Check here to agree and please specify item to be donated: _____

TOTAL: (add up all above) _____

For the application to be considered, the following must be included:

- Please complete the Vendor Application form
- Please sign the Terms and Conditions document
- Like us on Facebook at [facebook.com/GCSHomeandSchool/](https://www.facebook.com/GCSHomeandSchool/)
- Mail or email photographs, images or web link of your products
- Payment: Method of Payment: Check Cash

****Please make checks payable to Garden Creek Home and School****

Mail or email all forms by Friday, April 17th, 2020 to:

Garden Creek Home and School

1360 Woodstock Rd, Fredericton, NB E3C 1P3

cclawrie@yahoo.ca

Garden Creek Springfest Craft Fair and Market

You are certifying that you have read the Terms and Conditions (see following page) and will adhere to all rules and policies herein.

Printed Name: _____

Signature: _____

Thank you for your interest in the Garden Creek Springfest Craft Fair. Your registration will be confirmed by email within two weeks of the time we receive it. Please contact us if you have not received notification. For more information, please email Cheyenne Dickinson, Garden Creek Home and School, at cclawrie@yahoo.ca

****Office use only below this line****

Date Registration Received: _____

Payment Received: _____ Payment Method: _____

Check Number: _____ Date Confirmation Emailed: _____

Space Assignment: _____

Terms and Conditions

1. Setup/ Break Down: All Exhibitors must be set up and ready to sell by 10:30 am the day of the Craft Fair. Exhibitors may begin setting up at 8:30 am the day of the Fair. Break down can start no sooner than 3:00 pm and must be completed by 3:45 pm. No vendor is to close before the official closing time. Sellers are responsible for their selling spaces. *Before leaving, please be sure your area is clean and trash-free.
2. Staffing: Exhibitor tables/ booths must be staffed at all times and intact until show closes at 3:00 pm. Garden Creek School is not responsible for merchandise or display materials.
3. Exhibitor Items: Each Exhibitor must submit a few photographs of his or her craft(s) or wares. Garden Creek School reserves the right to have items removed that are considered not appropriate. No open flames, profanity, tobacco or alcoholic items/references, or suggestive material are permitted.
4. Exhibitor Responsibility: Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. Garden Creek School expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of their employees and/or representatives, and activities must not detract from the image or welfare of the fair.
5. Exhibitor Spaces: Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.
6. Direct Sales: Only one vendor from each direct sales company will be allowed. Spaces are reserved on a first-come first-served basis.
7. Acceptance: Garden Creek School reserves the right to decline any application for space if it deems such action to be in the best interest of the Craft Fair.
8. Payment: The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement.
9. Electricity: Electricity will be available as a first-come, first-served basis as electricity is not available at all areas. Electrical service requires an additional fee.
 - a. Outlets are NOT guaranteed.
 - b. Extension cords are not included in the fee and must be provided by the Exhibitor.
10. Cancellation of space: Application fees are not refundable. Garden Creek School is not liable if weather or other conditions prevent the Exhibitor from attending and fulfilling the contractual obligation as an Exhibitor. No refunds will be made for weather, accident, health or other causes for non-participation.
13. Indemnification: Exhibitor agrees to indemnify and hold harmless Garden Creek School from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Exhibitors at the Garden Creek School Craft Fair.

Name: _____ Date: _____