



**Harvey Elementary School  
1908 Route 3, Harvey Station, NB E6K 2P4  
Parent School Support Committee**

**Minutes**

**Date: 10/27/2022      Time: 6:30PM**

**Location: Virtual Microsoft Teams Meeting**

**PSSC Members Present:**

Amanda Quackenbush, Chair  
Kimberley Giggie, Vice Chair  
Sheryl Pepin, Parent  
Amanda Davidson, Parent  
Shawna Short, Parent  
Megan Keezer, Parent  
Sarah Kantor, Parent  
Kat Bamford, Parent  
Olivia Cole, Parent

**PSSC Members Regrets:**

Abby Davidson, Parent  
Kristi Hudson, Parent  
Amanda Appleby, Parent  
Kaelie Gaynor, Parent

**School/DEC Representation Present:**

Julie Holt, Principal  
Serena Bradford, DEC  
Melissa Little, Teacher Rep

**School/DEC Representation Regrets:**

Jill McCullough, Teacher/Parent  
Susan Little, Teacher/Parent  
Amy Nason, Teacher/Parent

**Call to Order:** Amanda Quackenbush

**Approval of the Agenda:** Melissa Little and Kimberley Giggie

**Approval of the Minutes from Previous Meeting:** Melissa Little and Amanda Quackenbush

**Business Arising from the Minutes:**

**1. DEC - Classroom Upgrade Funding:** In an effort to obtain funding from the district for classroom updates (such as shelving) and improved infrastructure (such as new windows, driveway repair, etc) Julie will be working on assessing the school’s most critical needs. Julie will forward a list of items that are a priority, dates since last upgrades, age of existing items, etc to Serena who will then help emphasize the need for updates with the district

## New Business:

### 1. Review of Roles & Responsibilities

- A. Julie reviewed a slideshow outlining the basic rules and duties of the PSSC
- B. Selection of Chair, Vice Chair, and Secretary: Amanda Quackenbush and Kimberley Giggie volunteered to co-chair the HES PSSC this year

### 2. School Update

- A. **Improvement Plan 2022-23:** The academic goal is to have short term interventions with students to determine learning needs, set a target, provide 1-2 weeks to work toward target, and then evaluate. The social-emotional goal is to make sure all students have connections within the school. Julie will provide a copy of the School Improvement Plan for those who would like to learn more.
- B. **PBIS - Positive Behavioural Interventions and Support:** Harvey Elementary was selected as 1 of 10 incubator schools who will be working on changes to the ways positive student behaviour is celebrated (for example: posting hero posts in a more visible way) and some behaviours are redirected (for example: teaching students a calming arm movement instead of “shhhing” when encouraging students to listen during an assembly). Lisa Clark, Michelle Swan, Jill McCullough, and Julie Holt are all part of the group working on this new school-wide initiative aimed at creating an even more positive school environment. Parents will receive a brief introduction to this rewarding program via email in the coming weeks.
- C. **EGLA - Early Grade Literacy Assessment:** The EGLA supports teachers in the evaluation and tracking of the fundamental skills of reading (phonological awareness, phonics, fluency, etc) for Kindergarten to Grade 2 English Prime classes. HES had the opportunity to join as a pilot school so teachers will have access to a beneficial document/tool that will help assess students and then redirect teaching to fill in any gaps in their literary journey.
- D. **New Staff:** Kim Peterson is teaching Music on Wednesdays and offering Resource Support on Tuesdays. April Murphy is teaching English as an Additional Language to 1 student for 3 hours per week. On September 20th, due to a student moving away, two grade-2 French Immersion classes were combined into one class. On October 31st, due to a new student joining the school, the combined grade-2 FI class with split back into two separate classes (parents have been notified and Michelle Swan will teach the additional class).
- E. **Wolastoq Wednesdays:** It was decided that it is important to recognize truth & reconciliation throughout the year (not just on one day) so every Wednesday is orange shirt day, the Wolastoq song is played, and age appropriate education takes place.
- F. **Terry Fox Walk:** It was a beautiful day where everyone was able to get outside and help raise funds for an important cause.
- G. **Kindergarten Registration Week:** There are 19 new students registered for Kindergarten in the of Fall 2023.
- H. **Safe Schools Week:** Last week there were practice bus evacuations, a practice lockdown (attended by Lisa Williams of the RCMP), and a practice fire evacuation with the Harvey Fire Department (with around 12-15 volunteer firefighters who showed students equipment, did a demonstration, and gave out hats).
- I. **Budget Update:** The committee has \$607.29 that must be spent by March 31st 2023.

**Correspondence:** None

**Closing Comments:** Thank you

**Date of Next Meeting:** Thursday, November 17th

**Adjournment:** Amanda Quackenbush