



Keswick Ridge School
166 McKeen Dr., Keswick Ridge NB E6L 1N9
Parent School Support Committee
MINUTES
31 January 2023, 6:00 pm

<p>PSSC Members Present: Jeremy Smith, Chair Drew Wilson Scott MacDonald Joel English Shawna Quinn Candace Gilmore Brendan Chase</p> <p>PSSC Members Regrets: Justine MacLeod Amy Crowther</p>	<p>Teacher Representative: Lindsay Morris</p> <p>Principal: Nathan Langille</p> <p>DEC Representative: Janet Dean</p>
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Call to order: 6:02

November meeting minutes previously approved via email.

ASD-W District Education Council (DEC) rep Janet Dean introduced herself and described her role and the role of the DEC in NB educational governance. Concerns are formally conveyed by parents through the PSSC and forwarded by the PSSC Chair to the DEC. Responses are disseminated through minutes or communication from the PSSC to the school community.

Teacher Representative's Report:

- Because lunch hours don't afford enough time for meaningful club activities, the Gr 3-5 team is planning blocks of instructional time in March for students to pursue areas of interest through curriculum-aligned enrichment activities and cumulative projects.
- The Building Blocks of Reading literacy approach will be fully implemented across K-2 in September. Companion resources and professional learning have been well received by teachers, and this year's additional budget purchased a large supply of decodable readers. Teachers have used its components and strategies successfully in the past.
- French Immersion:
 - o An FSL grant funded a field trip for FI students to the Beaverbrook Art Gallery for a French tour and outdoor activities. Purpose: To expose students to French language outside of the classroom context.
 - o The French Buddies initiative continues to promote communication between Gr 3-5 students outside of the classroom.
 - o KRS purchased a large set of new FR student books to read for pleasure.
- Mrs. Gallow (Resource) has completed many standardized assessments to gather data and identify student needs. Lindsay Morris is working with her in this area of practice.

Proposed Innovative Immersion Program:

- Jeremy will attend a virtual meeting for PSSC chairs on Thursday. Members supported his intention to question the timeline of plan implementation and express concern about the system's ability to prepare teachers, training, resources, and appropriate curriculum by September.
- There is a diversity of personal and professional views on the program among staff and community members. Concerns include the shortage of FI teachers, impact on staffing, proficiency at graduation, and compatibility with inclusion.

Friends of KRS:

- Christmas basket fundraiser proceeds = \$1000.
- Future fundraiser possibilities: Mothers' Day raffle, Spring tea or breakfast; Spring yard sale.
- Funding to go toward school-wide trip to Mactaquac, climbing wall consultation/construction, end-of-year activities and Staff Appreciation week in February.

Principal's Report (highlights - full report appended below):

- New website goes live in January.
- Electrical upgrades delayed due to abatement requirements until March Break or later.
- New ventilation system (summer 2023) will be standalone classroom units connected to common intake and exhaust. Will require further electrical upgrades. Scott advised that white noise produced by the system could pose problems for students with hearing challenges.
- District classroom equipment funds were spent on teacher wish lists: blinds, tables, vinyl cutters, 3D printers, beginnings of a 'maker space', musical instruments, etc.
- With the help of private community members and businesses, KRS supported five families with food, gas cards, and gifts at Christmas.
- The SIP and ASPR processes in December used data walk and guided rating cycles to identify areas of strength and areas of focus.
 - o Strengths: Learning environment where students feel safe and welcome, sense of belonging; engagement, active involvement and inclusion. Student ratings on Perception Surveys show a dramatic increase from previous SIP period to the current one, which could be further analyzed.
 - o Area of focus: Strategies to increase student and staff resilience and wellness.
- The process guides school and district improvement planning. Next SIP will be prepared by June and will ideally include a social/wellness goal, academic goal, and infrastructure goal.

PSSC Budget

- Product must have a communicative purpose and be in possession of the school by March 31.
- Ideas included buying signage, handing funds over to educators, and designing a new logo ('Raiders' may have unsavoury connotation and doesn't match mascot).
- Tentative support for a welcome sign in English, French and Wolastoqey, similar to the one at Kingsclear Consolidated. Nathan will contact the maker with KRS specs. Members will confirm consensus via email.

Next meeting: March 27

Adjournment 7:50

KRS PSSC Principals Report – Jan 31st

General Information

- New website (same platform as new ASD-W) – Live January 2023 (Update: dependent upon readiness evaluation)
- New electrical upgrades (Update: Abatement Process, March Break?)
- New potential ventilation upgrades (Update: Standalone units in each classroom but connected to a fresh air intake and exhaust. Also need more electrical upgrades to run these. Summer 2023 is target)
- New Classroom Equipment and Furniture (District extra funds)
- Mme. Hilchie (Gr. 5 IF) finishes March 3, Mme. Fraser returns March 13
- Christmas Family Support

School Improvement Plan (SIP) and Annual School Performance Review (ASPR)

- **SIP Goal 2022-23:** The continued development of a positive and safe learning environment that promotes student leadership and voice and works to develop a sense of community within the school
 - **4 Strategies**
 - 1) A functional SRC that meets regularly under a strict format, keeps and submits minutes, and conveys information to both student body and staff.

Update: Mme. Jost and Mrs. Keys continue to meet biweekly. Middle School involvement continues to be a struggle, however, students involved are still moving forward to discuss how to do some student fundraising (ie: bake sale) and the planning of a dance
 - 2) The use of student opinion (interest) polls as a means of gathering ideas and input in the decision making process.

Update: Since collection of data (previously shared), discussion within staff about how to support all the club wants of the school. Challenging to offer everything in limited time (30 mins) while also finding time for teachers to eat. Exploring the “Interest Inventory” concept (used previously), where students sign up for a once a week over 4-5 week block, to do something during class time of interest that is offered by staff
 - 3) The re-introduction of co-curricular whole-school assemblies/events, both student and staff lead.

Update: Holiday concert (Dec 12) went very well. We are planning for the Mactaquac school trip (Feb 23rd), inquiring about Suessical (GSMS) for 3-5’s (March), reviving the Literacy Breakfast (April?) and a Spring Tea/Concert (May?)
 - 4) The return of school based extra-curricular activities that occur outside of school hours

Update: Mrs. Howland and Mrs. Boreland have successfully organized some interschool games versus Stanley (we still need to go there). Have made contact with other schools to find interest.
- **ASPR (Dec 2)**
 - Based upon New Brunswick Provincial Improvement Framework using the New Brunswick School Improvement Indicators through a School Improvement Self Assessment Process
 - Our Process – Step 1
 - Divided staff into 4 groups with equal representation
 - Data walk – each group took a set of data to review
 - ✓ Provincial Assessment Data 2021-22 & June 2022 Report Card Summary
 - ✓ Grade 4/5 Wellness/Perception Survey 2021-22 – Detailed & Comparison
 - ✓ Grade 6-12 Wellness/Perception Survey 2021-22 – Detailed (KRS 6-8) & Comparison (ASD-W/EECD 6-12)
 - ✓ Teacher Perception Survey 2021-22 – Detailed & Comparison
 - Each group identified 2 strengths and 2 areas of focus from their set of data

- Built consensus on 2 strengths and 2 areas of focus in two steps
 - Our Process – Step 2
 - Groups answered guiding questions about 2 (of 4) domains from the Provincial School Improvement Indicators
 - Our domains reviewed were Systemic School Planning (part of Principal growth goals) and Learning Environments (which connected to this years SIP goal)
 - Our Process – Step 3
 - Groups used the indicators/sub-indicators of the two domains mentioned above to rate our school as VE, ME, SE, NE in each
 - Built consensus – how?
 - Our Process – Step 4
 - Core Leadership met after Dec 2nd to compare the consensus 2 strengths and 2 areas of focus determined from data walk with indicators within a domain that were primarily VE or SE
 - Completed the ASPR report (Microsoft Form) that is sent to district office. They in turn use the info to guide their district improvement plan (DIP).
- **SIP Goals 2023-24** – to begin working on with staff as part of SIP cycle
 - **Academic**
 - **Social/Emotional/Wellness**
 - **Infrastructure/School**

Budget Expenditures Ideas

- Podium (Branding)
- Welcome Sign (Branding)
- Pull up signs (Branding)
- \$507 to spend
- Need to order by March 1st to ensure March 31st delivery