



**Kingsclear Consolidated School
Address
Parent School Support Committee
Minutes**

**Date: Thursday Oct.5th (Resched) Time: 6:15pm
Location KCS Library**

<p>PSSC Members Present: Rebecca Atkinson Chair Heather Mazerolle (Teacher Rep) Jennifer Sutherland Christina Crouse Darcy Mazzerall</p> <p>PSSC Members Regrets:</p> <p>Lisa Kinney Christopher Dickson (VC)</p>	<p>School/DEC Representation Present: Jason Burn Principal</p> <p>School/DEC Representation Regrets: Stephanie Haslam</p>
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Call to Order:

Rebecca called the meeting to order at 6:15 pm

Approval of the Agenda:

Rebecca asked for an approval of the agenda
Motioned to approve by Darcy
Seconded by Jennifer

Agenda:

1. Welcome/Introductions
2. Chair Election
3. Role of the PSSC/quick handbook review
4. Updates from DEC (I have these)
5. Review School Improvement Plan/School Profile
6. Sustainability update/review
7. Catchment Review Request
8. Community Involvement ideas/brainstorm
9. Set future meeting dates
10. New Business
11. Adjournment

Approval of the Minutes from Previous Meeting:

N/A First meeting of the year

Business Arising from the Minutes:

Chair Election

- As Rebecca's term as chair ended, re-election was required.
- Darcy motioned to nominate Rebecca to continue as chair, seconded by Christina. Rebecca Accepted role as chair.
- Rebecca nominated Christopher as vice-chair, Darcy seconded.

Role of the PSSC

- Rebecca reviewed the PSSC handbook, mission statement and role of the PSSC

DEC Updates

In the absence of DEC rep, Rebecca provided updates she received from Stephanie via email.

- PSSC orientation occurred earlier in the week, regrettably members were not able to attend
- There will be a presentation called "Parenting in a Digital World" which is being held at the Tom Morrison Theater (FHS) between 7 and 8:30 on October 25th. The presenter will be Sam Jingfors from Safer Schools Together (SST). The presentation is about "netiquette" (cyberbullying, digital safety, social media awareness, etc.).
- DEC Chair Kimberly Douglass is looking for special events/celebrations and recognitions to be provided to our DEC rep to be read at public meetings.

PSSC members discussed possible items that could be sent to Stephanie to share. Rebecca will write up some items and share ahead of the next DEC meeting. It was discussed that staff/PSSC/P4K members should continue to submit/email ideas to Rebecca on an ongoing basis.

- Blues N School
- Wellness Walk
- Fruit Trays around the school 10/6
- Riverview Orchard field trip
- Fire Prevention week
- Safety Week
- Hosted Cross Country with GC/Connaught
- Orange Shirt Day – school wide, videos every child matters, hands with ways
- Family Pizza Days coming up
- Honey Festival 4/5
- Adopt A School program with Chapters
- Hallowe'en Fun day coming up Oct. 27 run by P4K
- Career Fair when planned and decided
- Craft Fair to be held

Principal's Report

Mr. Burns reviewed the school profile, staff, improvements within the school and the school improvement plan

Staff that are new or returning:

- Mrs. O
- Jill McCullogh
- Mrs. Fraser
- Mrs. Morehouse
- Marjorie G (leaving Dec) (EA)
- Sara M. (EA)

It was noted the school has a new crossing guard this year. His name is **Getachew Shugeosoli**

Updates have been made to the school over the summer into the first month. Highlights as follows:

- Painting baseboards and some other areas in the school to spruce it up
- New Flags
- Bulletin boards updated
- Doors painted
- TV is now working

PSSC acknowledged the updates were very welcoming and that several students had noticed

Mr. Burns spoke about the Chapters- Adopt a School program and its success to date. The program was ongoing through Oct 8, and with several days left, the school was well over the original goal and has 412 books with more to come. This will really enhance the library and allow the school to bring in books to help meet literacy targets/goals. In addition, there was an event at the store the weekend of Sept. 30 with an art auction. Student work was displayed and every piece of art was bid on. It was a great success.

There are opportunities for the school to bring a choir and sing carols over the holidays and gain additional discounts towards books etc. The staff and students are looking forward to this.

Mr Burns noted other education enrichment ideas the school is working on.

- Empty Classroom is being turned into a Makerspace creation room for help with writing. It will be used to create 'stories' about what the students have made
- Outdoor classroom – used every day by most if not all classes. Example is the K's composting in the garden. A second outdoor classroom in the back by the trees is also in the works. The students have been really enjoying this
- Community outdoor library space. Mr. Burns shared the idea and plans for a library space outside which will allow students to take a book and sit on a bench during recess or borrow books to encourage more reading

Questions were raised around how the library would be monitored. Discussion occurred noting it would be right at the top of the steps and will be checked each morning before school opens. Weekends could be something that we need to be cautious of and may need to carefully word a message around this. It was noted that the camera for the school door may be a deterrent.

Discussion took place on decision to go to Riverview Orchard vs. Everett's since Everett's is in the community. Decision was made due to more activities for the kids at Riverview and because the Beavers will have been at the Everett orchard just the day before and many kids are in the Beavers, so this will give variety.

Mr. Burns then reviewed the school improvement plan. Comments and notes

SIP

- Gr 2 scores were not released yet
- School report card – copies given to PSSC for review
- Overall school is in third year of SIP. Three goals required by District, two of which need to be focused on math and literacy.
 1. Positive working/learning environment at the school
 - o WITS program to be used with a big launch
 - o Walk away, ignore, talk it out, seek help
 2. Literacy – Focus to be on how to move some students who are perhaps not quite as desired outcomes (using Chapters Adopt A School Program to help). Overall goal is to create a culture of readers – example to this will be using RAZ Kids, and workshops to focus on conventions for writing

- 3. Numeracy – As a staff they have realized there may not be balanced approach being taken. Staff will have an in service on balanced math, and use of common language to help tighten this up and make things consistent

Sustainability Study Updates

- No new updates since June, the decision is still currently tabled for June. We will discuss with Stephanie when it might be best to raise with the DEC to request the ability to present any updates prior to this and/or what the process might be
- We will stay in touch with Brian Macdonald and other individuals who presented
- Enrollment numbers are down across the board for every school, but KCS numbers are particularly low due to the double French Immersion year
- Discussion around catchment review – it was strongly felt that this needs to be looked at outside the context of the study which focused on the effects to Garden Creek. There are several neighbourhoods where the busses drive right by KCS to go to Priestman which is further away. These kids have a longer bus ride and Priestman is very overcrowded.
- Rebecca motioned that KCS PSSC should submit a formal catchment review letter to the Superintendent raising these points
- Darcy Seconded the motion
- Vote was unanimous
- Action: Jennifer will write the first draft of the letter and submit for PSSC review
- Action: Rebecca to review sustainability site and pull out some of the streets and numbers provided earlier for supporting information and to send to Jennifer

Community Involvement

- A fall cleanup day was discussed where outdoor playground equipment could be painted. After reviewing weather, it was decided this should wait to Spring. Discussion around having UKFD present to help check equipment, maybe bring trucks for Touch a Truck and asking P4K if they could rent a bouncy castle so kids could participate and still have something to play on since equipment would be out of commission.
- Action: Mr Burns to review policies around who/how playground equipment gets checked
- Action: Christina to confirm if UKFD can participate at the school since the school is in Fredericton, however, most of the children live in UKFD zones

Further discussion took place around engagement with the community and encouraging the use of the school. P4K members noted they had some ideas that would focus on community use and raise funds and these would be talked about during the P4K meeting

Based on the success of the Chapters initiative, the PSSC wants to look into other partnerships, perhaps with companies like Staples to help with additional technology support for the school.

Action: Rebecca to investigate

Correspondence:

PSSC agreed to send out letters again asking for community involvement and support including funding for field trips to increase the educational enrichment and positive learning environments for students.

Action: Darcy to look for the list of business addresses and send for review/update

Action: Rebecca to write up a letter and send for review

The PSSC purchased paper and stamps last year, so letters can be printed and mailed using these. If possible delivering letters by hand would be great. Letters will be distributed for the next PSSC meeting.

Closing Comments:

PSSC members are very excited about the opportunity to focus more on working with the community and working closer with the P4K this year to make this happen. Many PSSC members are also on the P4K. It was noted the need to be careful about roles and responsibilities.

Date of Next Meeting:

Next Meeting dates

Oct. 24 6 pm PSSC 7 (due to Hallowe'en)

Last Tuesday of every month, will alternate between PSSC and P4K for timing

Nov 28 PSSC at 6

Jan 16th PSSC at 6

Jan 30th PSSC at 6

It was decided to hold two meetings in Jan in anticipation of the Feb. decision and any work that may need to be held around that. Rebecca motioned to adopt the meeting schedule. Jennifer seconded.

Adjournment:

Darcy motioned to adjourn the meeting at 7:15

Christina seconded

_____ **Rebecca Atkinson** _____
PSSC Chair

Oct. 5/2017
Date

_____ **R.A on behalf of Lisa Kinney** _____
PSSC Secretary

Oct. 5/2017
Date