

September 2016

### Things to Know

- ❖ Kurt Stiles (Principal), Jennifer O'Rourke Miller (Vice Principal), Faith Laurie (Resource), Curry Smith (PE)
- ❖ School Phone 453-5433

#### Communication:

- School connects messages sent via email on a regular basis.
- Our school website template has been changed over the summer so it may be a couple of weeks before it is updated.
- We will send home a September to January list of events, dates etc. in the near future.
- All school events/clubs/ intramural sports etc. are announced daily and we expect students to listen, ask questions and attend meetings if they are interested in participating in an event.
- Please communicate with your child's teacher, if you have any concerns and they will do the same. Please feel free to call the school if you are wondering about anything. Any issues that do not get resolved feel free to make contact with the administration.

#### Hot lunch/ Money:

- ❖ Monday (Pita Pit- cheque made out to 649411 nb inc.), Tuesday (Papa Johns – check made out to Montgomery Street School) and Thursday (Great Canadian Bagel – cheque made out to Great Canadian Bagel).
- ❖ Please be mindful of what order you are paying for and make the cheque out to the appropriate company.
- ❖ Please pay for each of your children separately, according to their class. Please do not send in money for all the children to one teacher.
- ❖ Teachers cannot make change so please use cheques (preferable) or pay with the exact amount of cash for hot lunch, school fees, etc.

- ❖ No late orders can be accepted.
- ❖ School Cancellations: Great Canadian Bagel will have their lunch on Friday; Papa John's will extend the order by a week as does Pita Pit.
- ❖ Send all money directly to your child's teacher, not the office.
- ❖ We try as best as we can to simplify accounting so that teachers can focus on teaching and lesson planning.

#### Upcoming dates:

- ❖ Hot lunch (Papa John's) beginning on Sept. 20<sup>th</sup>, Great Canadian Bagel on the 15<sup>th</sup> and Pita Pit on the 26<sup>th</sup>.
- ❖ Ford Fundraiser event – Saturday, Sept. 17<sup>th</sup> (am). Details to follow.
- ❖ Terry Fox Run and Welcome back BBQ. September 30<sup>th</sup> – run starts at 12:00, all are welcome, hot dog BBQ following (provided by the school).
- ❖ Cross country begins for grades 3, 4 and 5 students. Interested students will bring a notice home.
- ❖ School Fees (\$30.00) are due ASAP

#### Potential school cancellations:

- ❖ Weather related closures, please listen to the local radio at 6am where it will be announced, call the weather line @ 453-5454, follow ASDW on twitter where it will be tweeted or visit their website <http://web1.nbed.nb.ca/sites/ASD-W/transportation/Pages/Closures.aspx>
- ❖ Montgomery Street School is in ZONE 6
- ❖ In the event school is closed during the instructional day a phone message will be sent from the school as well as an email.

#### Fundraising

- ❖ We typically have one large fundraising event in the fall where we fundraise for a specific outcome (technology, smart boards, playground improvements etc.)
- ❖ Occasionally throughout the year we raise small amounts of money through such things as popcorn sales, milk and hot lunch sales. These funds raised are used for

the students for such things as whole school BBQ's, events, school performances, field trips etc.

- ❖ We have just been informed Ford is partnering with the school for the Ford Test drive event next Saturday, the 17<sup>th</sup>! Every test drive will earn the school \$20.00. More details will follow on Monday but plan to pop onto the school next Saturday morning!

#### School hours

- ❖ First drop off, 7:50 at the earliest.
- ❖ School begins at 8:10, your child is tardy past 8:15, please make every attempt to have your child to school on time.
- ❖ Grades K-2 finish at 2:00 on Monday, Tuesday, Thursday and Friday.
- ❖ Grades 3-5 finish at 2:50 on Monday, Tuesday, Thursday and Friday
- ❖ **All classes dismiss at 12:00pm on Wednesday.**
- ❖ Recess 10:20 – 10:40, noon recess 12:25 – 12:55.
- ❖ When picking up students, parents wait in the lobby; students will come to the lobby at dismissal. This helps reduce noise at 2pm dismissal and reduce traffic in the hallway at Wednesday's dismissal.

#### Rise-n-shine

- ❖ Early morning sports program that runs from 7:30 – 8:10.
- ❖ Monday, Tuesday and Wednesday.
- ❖ Grades 3-5 students (some exceptions can be made if you have another child in grade two and need to drop off both children at 7:30, please contact us).
- ❖ Please arrive at 7:30 and no earlier.
- ❖ Begins Monday, September 12<sup>th</sup>.

## Traffic Flow

- ❖ Morning drop off occurs at the top left roadway by the portable.
- ❖ Buses drop off at the top right portable.
- ❖ "Kiss-n-go" drop off please to ensure quick traffic flow in the morning.
- ❖ Students should **not** be dropped off by the front door; it is dangerous with buses and cars travelling up the roadway.
- ❖ A teacher is on duty until 8:10 at the top of the roadway by the portable, at the 8:10 bell they must leave and attend to their students.

## Breakfast program

- ❖ A simple food option is available for students who did not have time to eat breakfast; we offer yogurt, cheese, cereal and seasonal fruit.
- ❖ A grade five student group visits all classes by 8:20 with a basket and students may choose an item to eat.
- ❖ Beginning when the milk program begins.

## Allergies:

- ❖ We are a scent free environment and do have a staff member with severe allergies to scents.
- ❖ Two classes are considered to be a nut free zone (1 Chisholm and 1 Eroh), all other classes are free to bring nut products to school.
- ❖ Students are to wash their hands and avoid sharing food products in their classes.

## Popcorn Friday:

- ❖ Students can buy popcorn on Fridays for \$1.
- ❖ Students bring their loonie on Fridays.
- ❖ An email will be sent home to let you know when popcorn Friday begins.

Visiting the School:

- ❖ Visitors must report to the office upon arrival.
- ❖ We discourage visitors to classrooms to avoid disrupting the learning environment.
- ❖ Should you need to pick your child up early, we will call them to the office when you arrive.