



POLICY NO. ASD-W-250-11

APPROVAL OF LOCAL PERMITS

Category:

Human Resources

Effective:

January 2022

Policy Statement

The employment of qualified and skilled educators is one of the most critical responsibilities for the School District to carry out to ensure that quality education programs and services are effectively delivered and supported.

Procedures

1. All applicants will be screened by the Director of Schools or Designate for suitability and will be interviewed before being added to the District Supply Teacher List.
2. Applicants for Local Permits should possess a minimum of two years post-secondary education.
3. All successful applicants will be expected to attend orientation and professional development activities as determined by the School District.
4. Applications for Local Permits are received and approved on an annual basis or as required.
5. The District reserves the right to modify the minimum education or acceptance of local permits throughout the school year based on operational requirements.
6. Applicants must meet all current conditions of employment as set out by the employer.