



ANGLOPHONE WEST SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

1135 Prospect Street • Fredericton, New Brunswick E3B 3B9 • www.asd-w.nbed.nb.ca

March 7, 2018

To Whom It May Concern:

RE: CRIMINAL RECORD CLEARANCE – VOLUNTEERS

Pursuant to Policy 701 of the Department of Education, School Districts must establish procedures to ensure appropriate reference checks are carried out for all persons associated with the school system who have unsupervised access to children. This reference check includes requesting applicants to document criminal record convictions.

Applicants will not be considered as a volunteer if:

1. There are previous convictions for violent crimes or crimes against children.
2. There are previous charges related to violent crimes or crimes against children which did not result in conviction solely as a result of documented technical reasons.

Please note that previous convictions under the Criminal Code of Canada will be reviewed on a case by case basis.

The cost of obtaining such a criminal records clearance is the responsibility of the applicant. If you require additional information, please do not hesitate to contact the Human Resources Department at 444-2808.

Yours truly,

Catherine Blaney
Acting Superintendent of Schools
Anglophone West School District