

**POLICY NO. ASD-W-550-4****OVERNIGHT SPORTS TRIPS****Category:** Transportation**Effective:** August 2017**Policy Statement**

It is sometimes necessary that students be away for one or more night(s) due to distance, scheduling of sports events, or weather.

Procedures

1. Teachers or coaches shall schedule sports related trips so that students and teachers miss the least amount of class time possible.
2. Teachers or coaches shall obtain the approval of the Principal for overnight sports trips within the province. There shall be no transportation of students between midnight and 6:00 a.m. unless authorized by the Superintendent.
3. For out of province sports trips, teachers or coaches shall obtain the approval of the Director of Schools no less than forty teaching days prior to the trip.
4. Teachers/coaches shall obtain the approval of the Director of Schools for any sports trips involving high-risk activities (such as, but not limited to, skiing, canoeing, rock climbing).
5. Parents/guardians shall sign and submit a consent form giving general approval for the student to participate in the activities of the team/sport/individual activities/trip.
6. The following information shall be provided before formal approval of a sports trip may be given by the Principal and/or Director of Schools:
 - a. The purpose of the trip
 - b. A brief outline of schedule of the trip including an itinerary, dates, arrangements for travel, and accommodations
 - c. The methods by which the trip is to be funded
 - d. A complete list of the students involved, including Medicare numbers
 - e. Evidence of adequate supplementary health insurance coverage if the trip is outside of the province
 - f. A list of chaperones, male and female as appropriate, and a copy of the guidelines provided to the chaperones
7. The approval for an overnight sports trip is at the discretion of the Principal. The approval for a high-risk activity is at the discretion of the Principal and Director of Schools.



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Reference

- Department of Education and Early Childhood Development [Policy 132: Contribution of Resources by Parents](#)
- Department of Education and Early Childhood Development [Policy 214: Indemnification of Employees, District Education Council Members, Parent School Support Committee Members, Volunteers and Student Teachers](#)
- Department of Education and Early Childhood Development [Policy 512: Extra-Curricular Activity Vehicles](#)
- Department of Education and Early Childhood Development [Policy 513: Transportation To and From Off-Site School-Related Extra-Curricular Activities](#)
- Department of Education and Early Childhood Development [Policy 701: Policy for the Protection of Pupils](#)
- Department of Education and Early Childhood Development [Policy 702: Tobacco-Free Schools](#)
- Department of Education and Early Childhood Development [Policy 703: Positive Learning and Working Environment](#)
- Department of Education and Early Childhood Development [Policy 709: Student Physical Activity Safety Standards](#)
- New Brunswick [Education Act](#), Section 53