



**STUDENT DISCIPLINE – DETENTION OF STUDENTS FOR
DISCIPLINARY PURPOSES**

Category: Health and Safety

Effective: August 2013

Policy Statement

A school administrator or teacher is authorized to detain a student for disciplinary reasons, for a reasonable period, in accordance with established procedures.

Procedures

1. In the event that an elementary walking student is to be detained beyond fifteen (15) minutes after the normal closing time, the parent/guardian shall be notified. The parent/guardian of a middle school walking student shall be notified if the student is to be detained beyond thirty (30) minutes.
2. The Principal or designate shall notify the parent/guardian of a bus student one day in advance, or arrange by phone contact with parent for same day detention, and ensure that alternate transportation has been arranged if that student has a detention to serve after the normal departure time of the bus.
3. Mass detention aimed at unspecified individuals or groups is not recommended.
4. Students who are detained shall not be left alone during their detention. Their supervision shall be provided, or arranged for, by the teacher or administrator who detains them.
5. No student shall be required to serve a detention depriving that student of a minimum of twenty (20) minutes for lunch.
6. After school detention on one day shall be limited to no more than one hour beyond regular instructional time.
7. Whenever possible, detention time should be used as an opportunity for academic activities.

Reference

- Department of Education and Early Childhood Development [Policy 703: Positive Learning and Working Environment](#)