



**Royal Road Elementary School**  
**340 Royal Road, Fredericton NB**  
**Parent School Support Committee Minutes**  
**Date: Sept. 26<sup>th</sup>, 2017 Time: 6:30pm**  
*Location – Royal Road School*

<p><b>PSSC Members Present:</b>  <u>Leanne Perrin, Chair</u>  <u>Angela Murray, Teacher Rep.</u>  <b>Others</b>          Kerri Clark          Sheri Green          Alesha Gaudet          Carole Van Ember</p> <p><b>PSSC Members Regrets:</b>          April Thorne</p>	<p><b>School/DEC Representation Present:</b>  <u>Sheila Legere</u>, <b>Principal</b>  <u>Mary Brophy, Vice Principal</u>  <u>Sean Winslow, DEC Rep.</u></p>
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**Call to Order:** Sheila Legere

**Approval of the Agenda:** n/a

**Approval of the Minutes from Previous Meeting:** n/a

**Business Arising from the Minutes:**

**New Business:**

**2.1 Welcome / Introduction of the PSSC**

- Thank you to all members for attending the first PSSC meeting for the 2017/2018 school year
- We are all returning members, no review of the PSSC handbook was necessary

**2.2 PSSC Positions for 2017/2018**

- Leanne Perrin volunteered to be the PSSC chair
- Sheri Green volunteered to return as the PSSC secretary

**2.3 School Profile**

- Enrolment is down this year. We were approximately 406 students last year, this year we are at 376 students
- This year we have two split classes: K/1 and 4/5FI
- Question: How many EA's are on staff? *We have 13 on staff this year*

## **2.4 Summer Projects**

- We were able to get the back yard drainage fixed
- New pavement poured in the back, including a walkway to the top of the field
- We had the upper level of the school painted
- The wheelchair accessible washroom on the upper level of the school was renovated

## **2.5 Upcoming projects**

- Will be looking to advocate (in the near future) to have the gym floor replaced. Our current floor is rubber based – time for hardwood flooring to go in

## **2.6 Open House**

- Wednesday, September 13<sup>th</sup> we held an open house for parents and students. This was to replace the ‘meet and greet’ we have done in the past.
  - Parent feedback was positive
  - Teacher feedback was positive
  - Suggestion made that teachers should still give a ‘run down’ of what the year will look like

## **2.7 Upcoming Dates / Events**

- Home and School meeting tonight to plan the Halloween Howl. This is usually held the Friday evening before Halloween
- Kindergarten Registration is taking place the week of October 10-13, 2017
- Christmas Dinner will be held for students only, not a family event as in years past
- Christmas Concert will be same format as last year

## **2.8 Synervoice**

- We have Synervoice working for this year. Had problems with it last year so we weren’t able to utilize this program
  - Synervoice is an automated system that will call and send an email when your child is absent
  - Many schools are using this with positive results

## **2.9 PSSC dates for the 2017/2018 school year**

- Planned dates for PSSC meetings:

○ Nov. 7 <sup>th</sup>	Dec. 5 <sup>th</sup>	Jan 16 <sup>th</sup>	Feb. 6 <sup>th</sup>
Mar 13 <sup>th</sup>	April 3 <sup>rd</sup>	May 1 <sup>st</sup>	June 5 <sup>th</sup>

## **2.10 PSSC budget**

- Please think about what the PSSC budget could be used for. We will discuss this in more detail at our November meeting
  - 2016/2017 budget went to:
    - School-Connect
    - RRES magnets
    - Cardstock for classrooms

**2.11 Collaborative PSSC meeting with Nashwaaksis Middle School and Elementary feeder schools**

- We have no updates on this. The middle school hasn't had their September PSSC meeting yet – may have more details after they meet

**2.12 Other**

- Sean Winslow (DEC representative) invited PSSC members to attend the PSSC Orientation night being held on October 4<sup>th</sup> at Bliss Carmen Middle School

**Correspondence:** None at this time

**Closing Comments:** Thank you for returning to the PSSC for another year, much appreciated

**Date of Next Meeting:** November 7<sup>th</sup>, 2017

**Adjournment:**

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**PSSC Chair**

Sheri Green  
**PSSC Secretary**

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**Date**

September 27, 2017  
**Date**