

**Royal Road Elementary School
340 Royal Road, Fredericton NB**

**Parent School Support Committee Minutes
Date: November 7, 2017 Time: 6:30-7:30pm
Location – Royal Road School**

<p><i>PSSC Members Present:</i></p> <ul style="list-style-type: none">• Leanne Perrin, Chair• Angela Murray, Teacher Rep• Sheri Green, Secretary• Alesha Gaudet, Parent Rep• Carole Van Ember, Parent Rep <p><i>PSSC Members Regrets:</i></p> <ul style="list-style-type: none">• April Thorne, Parent Rep• Keri Clark, Parent Rep	<p><i>School/DEC Representation Present:</i></p> <ul style="list-style-type: none">• Sheila Legere, Principal• Mary Brophy, Vice Principal <p><i>School/DEC Representation Regrets:</i></p> <ul style="list-style-type: none">• Sean Winslow, DEC Rep
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1.0 Welcome and Call to Order: Completed by Sheila Legere.

1.1 Approval of the Agenda: Agenda approved with the following additions:

- School Improvement Plan
- PSSC Budget Usage
- Safe Schools Week
- Halloween Howl
- Kindergarten Registration
- Snow Clearing

2.0 Old Business/Updates

2.1 Approval of the Minutes from Previous Meeting: Both previous meeting minutes approved.

2.2 Business Arising from the Minutes: School Improvement Plan update – District Improvement Plan has three priorities which have flowed into School Improvement Plans – RRES staff have discussed each priority using a matrix approach – the School Improvement Plan is now with the staff committee for review. A question on data on French Immersion take-up in Grade 1 was raised. There is currently no baseline, but French Immersion learning in Grade 1 is captured in the School Improvement Plan. This will be a subject of discussion at the next PSSC meeting.

3.0 New Business:

3.1 Allocation of PSSC Budget: PSSC approved the use of its budget (approx. \$1,100) on Synervoice.

3.2 Safe Schools Week: Fire drill, evacuation and lockdown practices all went well. With respect to the evacuation, there are some safety issues that will need to be addressed children being picked up by people other than their parents. The Church evacuation location is still meeting RRES's needs.

3.3 Halloween Howl: Home and School were going to discuss the Halloween Howl following the PSSC meeting. This will be a subject of discussion at the next PSSC meeting.

3.4 Kindergarten Registration: Approx. 2 classes (48 students) registered. This number will change between now and September 2018.

3.5 Snow Clearing: Snow clearing service improved as the year went on. Some actions will be taken to protect the back playground, and its recent upgrades, from the snow clearing process.

3.6 Christmas Concert: The schedule was presented. Each teacher is guiding their class in its preparation.

3.7 Parent Morning: A literacy/math morning will be held in January to replace the parent-student Christmas dinner.

4.0 Date of Next Meeting: January 16, 2018

4.1 Items to Bring Forward - School Improvement Plan update; Halloween Howl