

Townsvie Home & School

Meeting Minutes

January 12, 2017

Present:

Suzanne Morgan
Jane Jones
Krista Durling
Melanie Campbell

Absent:

Melissa Harris
Ligia Carvalho
Cherie Linder

Meeting called to order 7:05pm

The group reviewed the minutes. Melanie Campbell moved to approve, seconded by Jane Jones

1. Announcements

- Our current Vice President of the Home & School committee, Melissa is moving to PEI with her family therefore the VP position will become vacant. Next month we will vote in a new VP for the Home & School Committee. One of the most important roles of the VP is to cover for the President in her absence.

2. Discussion & Action required

- **Finances**

Krista delivered the Treasure's report - some highlights are:

The Home and School committee received another generous donation (\$50)

Rec'd invoice from Campbell Construction. There seems to be a discrepancy between them, Off the wall graphics and H & S/Townsvie Administration. Suzanne thinks that Mandy McInnis should be able to look at the invoices to help resolve the issue. Pat suggested calling off-the-wall graphics to gather more info.

H & S Committee generated gains from all events: Middle School Dance #1 (113.38); Middle School Dance #2 (\$126.36); bake sale during parent/teacher night (\$360.60); movie night (\$12.98) and candy-ograms (\$193.89). Great job everyone!

1. **Spin Bikes** – Pat Thorne said the bikes could be delivered in the next 2 weeks. They will be put together on site and he will do an in-service with the staff. H&S is waiting to receive an invoice from Pat
2. **The sensory tools/fidget toys** will be ordered after we pay for the bikes. (\$400.00 has been budgeted)

3. New items – due to Melissa leaving the new VP will need **signing authority**. Suzanne suggested other members of the committee get signing authority as well. It was agreed that the following members go to the Scotia Bank to add their names as signing authority: Jane Jones (Secretary), Melanie Campbell (Member) and Cherie Linder (Member). Suzanne will provide further details via e-mail in the upcoming weeks
- **Good info for our next money making endeavors:**
 1. Whoopee pies, rice Krispy treats and fudge were big selling items. **Bake sale** was a hit. The families of Townsview were very generous.
 2. **Christmas movie** was well received even though most of our profits were required for licensing fees. Perhaps next year we won't want to reinvest that \$. Perhaps we should offer another movie night after basketball season - mid-March. Easter is April 14-17. Could show Finding Dory or Sing. We should ensure the movie is an hour and a half in duration or shorter. The mats offered by Townsview School staff got dirty and wet. Townsview admin staff would prefer not to use the mats next time. Suzanne recommended we shoot for April 6.
 3. **Candy-o-grams**. Information missing from some tags created extra work for the Townsview Administrative staff. Also, it was noted that some students didn't receive any candy-o-grams therefore Townsview purchased one for every student. Seemed like the middle school kids didn't participate in the event as much as the elementary students and their families did. The committee challenged itself to come up with an improved, all-inclusive method of selling and delivering candy-o-grams next Christmas.
 - **Upcoming AGM meeting in Moncton** – the home and school federation has an annual meeting. We have to pay for the hotel and very small registration fee. Moncton April 28 and 29. Any interest from members? Suzanne might go. Topics will be posted soon.
 - **Future fund raisers** – Middle School dance Jan 26 – Jane, Suzanne and Melanie are available. Need to do inventory of pop. Maybe add more pizza. Maybe let Mednuxnekeag Consolidated School know. Should purchase extra Dr. Pepper, Mountain Dew red & root beer. Suzanne has a 40 pack of water at home. Need to buy juice too. Suzanne will pick up the pizza. Krista will order glow sticks.
 - **Teacher appreciation week** – Perhaps the week of Feb 12 – 18. We will sponsor: a coffee & muffin day; a candy buffet day, and a cookie day. We need to purchase Kcups (coffee, tea and hot chocolate), flavoured creamer, stir sticks and sugar. Suzanne will ask McDonalds to donate coffee cards to give to the 6 bus drivers. Krista to pick up the KCups, Suzanne to pick up the candy. Melanie moved to budget \$300 for Teacher appreciation night, Jane Jones seconded.
 - Townsview School **logo clothing** sales – Pat Thorne will continue to oversee the clothing sales. She noted that parents like to buy something for the kids for Christmas. If she ever needs to remove it from her plate she will let us know and we'll add it to the Home & School fundraising activities.

3. Roundtable/To be discussed next meeting

1. **Yard sale**. April 29 is a Saturday. Could we set up on April 28? Pat won't be here on April 29. Might be a volleyball tournament. Last year's date was April 30. The week before would be good.

2. New Items – Suzanne recommended wiggle chairs. They are a little less expensive than the bikes. \$112 for 5-8-year old's. \$125 for the 9+. It was discussed and the committee will wait and hear how the staff and students receive the spin bikes.

Meeting adjourned by Suzanne, 8:35pm

Next meeting Feb 9, 2017
