**Townsview School**

**122 Lewis P. Fisher Lane**

**Parent School Support Committee**

**Meeting Minutes**

**Date: April 5, 2018 Time: 6:30pm**

**Townsview School – Seminar Room**

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| --- | --- |
| **PSSC Members Present:**   * **Lisa Dunlop - Vice Chair** * **Andrea Everett - Teacher Rep.**   **Others**   * **Andrew Garnett - Chair** * **Kristen Stephens - Secretary** * **Ligia Cavelho** * **Anna Hamill** * **Murray Lee** * **Paulett Ryan** * **Pam Steeves** * **John Vail**   **PSSC Members Regrets:**   * **Heidi Horner** * **Garth McCrea** | **School/DEC Representation Present:**   * **Pat Thorne – Principal** * **Steven Jones – Vice Principal**   **School/DEC Representation Regrets:**   * **Angela Ketch – Vice Principal** * **Heather Hogan – DEC Rep.**   **Others (Home & School Members)**   * **Ligia Carvelho** |

**Call to Order – Chair**

* **Lisa Dunlop called the meeting to order at 6:30pm**

**Approval of the Agenda:**

* **Moved by: Murray Lee Seconded by: Ligia Carvelho**

**To accept the April 5, 2018 meeting agenda as presented.**

**Approval of the Minutes from Previous Meeting:**

* **Moved by: Pam Steeves Seconded by: Anna Hamill**

**To accept the February 14, 2018 meeting minutes as presented.**

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**Townsview School**

**April 5, 2018**

**Business Arising from the Minutes:**

* **No Business for discussion**

**New Business:**

* **DEC Remarks – Heather Hogan**
* **Heather was unable to make it .**
* **EECD Survey on Professional Learning ½ Day – they are gathering information**
* **Steve facilitated the collecting of data to include on the survey – took from parents, staff & students**
* **Positive piece from staff – the PL is related to meet the needs of the staff and the PL committee does good planning to ensure staff input**
* **The overall response was not to continue with the ½ day PL sessions but rather go back to full day sessions, there were more advantages to full day PL sessions.**
* **Home & School Update – Ligia Carvalho**
* **Looking to host a Family Fun Day with yard sale – Saturday, April 28, 2018**
* **In support of a fence that has to be installed around the basketball court in the upper playground. There has been a ton of planning by a small group of parent volunteers.**
* **Bake Sale at Parent Teacher interviews on Thursday, April 12th & Friday morning April 13th**
* **Support of the middle school dance**

* **School Update**
* **Athletics is going strong – volleyball, rugby, track & field**
* **Report Cards go home on Wednesday, April 11th**
* **Parent Teacher Interviews taking place on Thursday, April 12th up until 8:00pm and on Friday morning April 13th from 8:30am-11:30am**
* **Staffing Update**
* **We will have two retirees – Heather Everett & Lori Purvis**
* **Just starting the process of staffing for the 2018-2019 school year**
* **Just finishing up the Jump Rope for Heart Campaign – Lori Purvis**
* **Our International Family – Welcoming Newcomers**
* **H&S had two parents volunteer to reach out to our newcomer parents – Ligia & Pam**
* **We met with the Family Resource Center for their input**
* **JoAnn met with the Multi Cultural Association for their input**
* **The school developed a brochure to provide to newcomer families – need to translate into some languages – French, Spanish, Ukraine & Russia**
* **Discussion on how to make good use of the School Connects System when sending messages home so that the newcomer families understand the message they are receiving**
* **Health Promoting Schools - Wellness Based Activities**
* **Smoothie Day**
* **Mindfulness Class Presentations**
* **Yoga at noon hour – every Friday**
* **Book Fair from Tuesday, April 10th to Thursday evening April 12th**
* **K-5 Meduxnekeag Projects School Showcase on Thursday, April 19th**
* **Theme - Climate Change**
* **Heritage Fair – we will have students participating in the District Heritage Fair on Monday, May 1st**
* **UNB Math Competition – Dana Lawrence taking selected Gr. 7 & 8 students**
* **UNB Let’s Talk Science – Michelle Byrne doing this with her science classes**
* **Coding Quest Arcade**
* **Michelle Byrne & Jane Bridge are hosting a school schowcase Tuesday, May 8th**

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**April 5, 2018**

* **The Learning Partnership – Entrepreneurial Market Place on Wednesday, April 18th**
* **STEM (Focus - Science, Technology & Math) Projects**
* **we had some students participate in the District STEM Fair & had a teacher Elaine Roy-Jones**
* **Elementary Drama Production – Little Red Riding Hood**
* **They will be showing to the K-5 students on Monday, April 9th @ 9am**
* **They will be attending the District Drama Showcase on Tuesday, April 10th at WHS**
* **WE Act Variety Show on Tuesday, May 15th from 6:30pm-7:30pm**
* **WE Day – Saint John on Thursday, May 17th**
* **Provincial Welcome to Kindergarten Day on Thursday, May 24th**
* **Craig Manufacturing Turn Around Award is on Thursday, May 31st**
* **Upper Elementary Recipient**
* **Middle School Recipient**

**Correspondence:**

* **No Correspondence**

**Closing Comments:**

* **Lisa thanked everyone for coming.**

**Date of Next Meeting:**

* **Wednesday, June 6, 2018 – 6:00pm at The River**

**Adjournment:**

* **Moved by Murray Lee to adjourn the April 5, 2018 PSSC meeting.**

**Andrew Garnett April 5, 2018**

**PSSC Chair Date**

**Pat Thorne on behalf of Kristen Stephens April 5, 2018**

**PSSC Secretary Date**