**August 31, 2021**

**Hello Townsview Families**

**I am touching base to bring you up-to-speed for having your child return to school next week. As you all know that our COVID 19 journey continues and there will be some COVID restrictions for staff & students. I know some of you have questions, and I would like to reassure you we are wanting to have all of our staff and students to have a safe return back to school.**

* **Once again, we are having a staggered entry plan for our first week back to school (next week), and during this staggered entry, we would like to let you know that during your child’s designated staggered entry day, if needed, we are allowing one parent to walk into the school with their child. This will allow a parent to walk their child to their classroom and help them with their school supplies; and any other personal items that they may have. This will give you an opportunity to be able to see where your child’s homeroom is located. We ask that you keep this to one parent, it is extremely important that all parents and students coming into the school will need to wear their community face mask, and your child will need to wear their mask in all common spaces inside the school.**
	+ - * **Please note that this is not the time for a “meet your child’s teacher” as the homeroom teacher will be busy receiving all the other students in their class and will not have the time to chat with all of the parents. We ask that No Parents Enter the Classroom. If you have questions or are in need of anything at that time, then I would ask that you come down to the office and speak with an administrator so that they can help you out. There will be staff supervision in each of the hallways to help keep the traffic flow moving, so that all parents have the same opportunity of coming in with their child – I am going to call this the “Kiss & Go” ☺ .**
* **You will also need to know that with the volume of parents you may have to wait your turn to go into the school, school administration will be monitoring the traffic flow and the numbers coming and going from the classrooms.**
* **After your child’s first day of school – we will not be permitting parents/guardians to walk their child into the school. Parents will have to drop their child off at the main door, teacher supervisors will be on duty to provide assistance when needed. We do appreciate your help on this – thank you.**
* **Due to COVID 19 restrictions – there will be no school wide-open house (meet the teacher) this year. You should be receiving a Welcome Back Email from your child’s homeroom teacher.**
* **A big reminder is that, if you are choosing to walk into the school with your child, you will need to park in the main parking lot, please do not park in the “stop, drop & roll lane”. That “stop-drop lane” is only for parents dropping off their child and then going - the traffic flow is to be fluid as it possibly can. It is important to note for safety issues, that parents should not be stopping in the outside lane of the “stop-drop lane” to drop their child off, they should stop in the lane closest to the sidewalk.**
* **Week #1 Return to School Staggered Entry Dates**
* **Tuesday, September 7th**
* **Kindergarten – Wave One (K parents have already been notified)**

**→ the K’s in Mr. Doherty’s class come today**

* **All Grade 2 Students, Grade 4 Students, Grade 6 Students & Grade 8 Students**

**→ the Grade 7 students in Mrs. Carpenter’s class come on Tuesday**

* **Wednesday, September 8th**
* **Kindergarten – Wave Two (K parents have already been notified)**
* **All Grade 1 Students, Grade 3 Students, Grade 5 Students & Grade 7 Students**

**→ the Grade 1 students in Mr. Doherty’s class come on Wednesday**

**→ the Grade 2 & 3 students Mrs. Davidson’s Class come on Wednesday**

**→ the Grade 6 students in Mrs. Alexander, Mrs. Gatta come on Wednesday**

* **Thursday, September 9th**
* **Big day for everyone – all K-8 students come to school this day. ☺ ☺**
* **There will be no cafeteria services the first week back – parents will need to provide morning snacks, lunches and drinks for the first week back. The cafeteria opens on Monday, September 13th. We will be sending home a Chartwell Menu for your convenience.**
* **Refillable water bottles, book bags, coats, hand sanitizer, indoor shoes, lunch bags, etc. – it is extremely important to put their name on them, so if they get lost, it is so much easier to return them**
* **All K-8 classes will be eating their lunch in the cafeteria**
* **Mask Use – it is important for your child to bring a community face mask (maybe even 2) as there will be times throughout the school day that students will be required to wear their face mask (common places). It would be ideal to have your child store their mask in a zip lock baggie with their name on it.**
* **Middle School students will have a $31.50 student fee. The fee can be paid via school cheque, cash or by school cash on-line**

[**https://anglophonewest.schoolcashonline.com/**](https://anglophonewest.schoolcashonline.com/)**, the preferred payment is by school cash on-line.**

* **K-2 End of Day Dismissal & Parent Pick Up – Parents/Guardians will wait outside in front of the school. Homeroom Teachers Will Walk Their Students Outside To Meet Up With The Parents/Guardians Out In Front Of The School.**

**You will also find attached a copy of the bell schedule. If you have any questions, please do not hesitate to contact the school at 325-4435 or drop me an email, I can be reached at** **patricia.thorne@nbed.nb.ca** **. Wishing everyone a great long weekend. Thank you.**

**The Admin Team of Townsview - Pat, Angela & Steve**

**Townsview Bell School**

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| **Morning** **Student Arrivals** **&** **Procedures**  | **8:00am-8:30am** **Bus Arrivals** **(Students Go Directly to Their Classrooms & Prepare for Classes)** |
| **8:10am-8:30am****Walkers & Parent Drop-Off Arrivals** **(Students Go Directly to Their Classrooms & Prepare for Classes)** |
| **8:30am-8:40am**  | **School Day Begins** **Homeroom (Playing of O’Canada & Morning Announcements)** |
| **-----** | **Grades K-2 Bell Schedule**  | **Grades 3-8 Bell Schedule**  |
|  | **8:40am-9:13am** **Period 1** | **8:40am-9:30am****Period 1****9:30am-10:20am****Period 2** |
| **9:13am-9:46am****Period 2** |
| **9:46am-10:19am** **Period 3** |
| **10:20am-10:35am**  | **Morning Break**  |
|  | **10:35am-11:08am****Period 4** | **10:35am-11:25am****Period 3** |
| **11:08am-11:41am****Period 5** |
|  | **11:41am-12:10pm****K-2 Lunch (in the cafeteria)** | **11:25am-12:15pm****Period 4** |
| **12:10pm-12:15pm** **Transition to Go Outside for Noon Recess** |
| **12:15pm-12:40pm**  | **K-2 Outside Recess****(Gr. 2 Upper & K-1 Lower Playground)** | **Grades 3-5****(Lunch in Cafeteria)** | **Grades 6-8****Outside Recess** **(Basketball Ct. & Soccer Field)** |
|  | **12:40pm-12:45pm****K-2 Students** **(Students Return to Classrooms)**  |  **12:40pm-1:05pm** **Grades 3-5 Grades 6-8** **Outside Recess Lunch**  **(Upper Playground & Soccer Field) (In the Cafeteria)**  |
| **12:45pm-1:18pm****Period 6** | **1:05pm-1:10pm****Return to Homeroom**  |
| **1:18pm-1:51pm****Period 7** | **1:10pm-2:00pm****Period 5** |
| **1:51pm-2:00pm****K-2 Dismissal (All walkers Go Home)** |
| **2:00pm-2:50pm****K-2 Afterschool Recess** **(For Bus Students Only)** | **2:00pm-2:50pm** **Period 6** |
| **2:45pm-2:50pm****Come into School & Prepare for Home** |
| **End of Day** **Procedures & Timelines**  | **----------** | **2:50pm-2:55pm****Grade 3-8****Homeroom & Prepare To Go Home** |
| **2:50pm** **K-2 Bus Students Go To Buses**  | **2:55pm-3:00pm****Grades 3-8** **Departure (Bus Students, Walkers & Parent Pick-Ups)** |

**Notes**

**→ Students will not be permitted to enter the school until 8:00am (arrival of first bus). If arriving before 8:00am, students will need to remain outside. At 8:00am**

 **students will go to their homeroom and prepare for the day. Student will need to remain in their homeroom until 8:15am (until teachers start their day)**