**Townsview School**

**122 Lewis P. Fisher Lane**

**Parent School Support Committee**

**Meeting Minutes**

**Date: December 15, 2021 Time: 6:30pm**

**Townsview School – Virtual (TEAMS Meeting)**

|  |  |
| --- | --- |
| **PSSC Members Present:**   * **Anna Hamill, Chair** * **Chelsey Phillips, Vice Chair** * **Andrea Everett, Teacher Rep.**   **Others**   * **Pam Steeves** * **Shelby Kennedy** * **Karen Payne** * **Joanne Guthrie** * **Meaghan Gourdeau**   **PSSC Member Regrets:**   * **Becky Webster-Snoad** * **Julie Williams not able to attend due to**   **Pat’s tech error. I am so sorry Julie.** | **School/DEC Representation Present:**   * **Pat Thorne, Principal** * **Steven Jones, Vice Principal** * **Angela Ketch, Vice Principal** * **Jessica Martin, DEC**   **School/DEC Representation Regrets:**  **Others (Community School Coordinator)**   * **JoAnn Boone**   **Others (Home & School)** |

**Call to Order – Chair**

* **Chelsey Phillips called the meeting to order on behalf of Anna Hamill @ 6:35pm**

**Approval of the Agenda:**

* **Moved by: Karen Payne Seconded by: Joanne Guthrie**

**To accept the December 15, 2021 meeting agenda as presented.**

**All in Favor**

**Motion Carried**

**Approval of the Minutes from Previous Meeting:**

* **To accept the October 6, 2021 PSSC Meeting Minutes as presented.**
* **Moved by: Pam Steeves Seconded by: Meaghan Gourdeau**

**Business Arising from the Minutes:**

* **None at this time.**

**DEC Remarks – Jessica Martin**

* **They now have a full council – happy about that**
* **Able to continue their initiative – working with Sarah Francis (ASD-W) on curriculum in reference to the continued teachings of Indigenous Culture & Reconciliation**
* **Jessica is only an email away if you have any questions – she is always available to talk.**

**Page / 2**

**Townsview School**

**December 15, 2021**

**New Business:**

* **Home & School Update**
* **Christmas Wreath Raffle Draw**
* **Christmas Candy Canes for all of our classes**
* **Sponsoring of the Big Brother & Big Sister Christmas Tree raffle**
* **Sponsoring of a Christmas family & bringing in stocking stuffers for the families**
* **Sponsoring the purchase of items for our resource needs, K-2 literacy teacher resources for each of the classrooms – the teachers have been very grateful for the generosity of the H&S**
* **$1,000.00 to resource staff to purchase resources in support of individual learning needs**
* **$2,000.00 to K-2 teachers to purchase resources in support of literacy in their classrooms**
* **$2,000.00 to 3-5 teachers to purchase resources in support of literacy in their classrooms**
* **School Plan – Angela Ketch**

**→ SEL – new theme every month (we have been promoting for staff and students to say please, thank**

**you & good morning**

* **SEL Skill for the Month of December Acts of Generosity (classes chose what to do for this month)**
* **Holiday Songs to students & staff**
* **Cards for seniors**
* **Notes to other classrooms**
* **Holiday Bulbs for our Christmas Care Tree**
* **Collection of items for the local Food Bank, Sanctuary House, Harvest House & Carleton County Animal Shelter (Christmas Care Tree)**
* **January is yet to be determined (stay tuned)**
* **Hearing from our committee members – anything you would do say and/or bring to our attention**

**→ concerns in reference to literacy with missed time due to COVID and CUPE labour actions**

**→ concerns in reference to the mental wellness & health of our students and our staff**

**→ a thank you to staff for ever changing restrictions and adjustments due to COVID 19**

**→ overall – message from our PSSC members is that all is good considering all that has taken place in**

**reference to COVID 19 continuing restrictions and positive cases within our school**

* **School Update**
* **COVID 19**
* **New Restrictions in place**

**√ Grade K-6 have an early Christmas Break**

**√ monitoring daily attendance**

* **ASD-W Director of COVID Response – Jay Colpitts**
* **Vaccination clinics in schools – after the instructional day**

**√ Townsview has not been contacted to host a vaccination clinic at this time**

* **Food security**
* **Breakfast program – continues to be a grab & go (within each of the 32 homerooms)**
* **We received an addition $4,300 grant in support of our breakfast & lunch programs**
* **Lunch program – 22 students**
* **Weekly backpack program – 14 families**
* **Christmas Families – Resource Staff & JoAnn Boone take this on 😊 we have 30 some families that we are supporting this year**
* **Holding our assemblies virtual 😊**
* **Thanks to Robyn Dussault for her filming and editing and having it up and ready to go**

**√ we do virtual assemblies every other month**

**√ teachers present Citizens of the Month, Athletes of the Month, various classroom performances, etc.**

**Page / 3**

**Townsview School**

**December 15, 2021**

* **School Update (con’t)**
* **K-5 Virtual Holiday Concert 😊**
* **Thanks to Amy Tompkins & Robyn Dussault**
* **Each K-5 class is presenting a performance**
* **Link for families on each of the student’s TEAM site to view the holiday concert**
* **Christmas Care Tree 😊**
* **Harvest House, Sanctuary House, Local Food Bank & Carleton Animal Shelter**
* **Report Cards have gone home – parent teacher conferences were held virtually or by telephone**
* **PSSC members commented that they liked the phone calls much better, easier to connect without having to come to the school**
* **Other members talked about having more than one child, such as multiple children, hard to get the phone calls or Zoom meetings all in. Is there a better way to coordinate the meetings for such parents. Google Form – having another option for scheduling**
* **Athletics & Community Use of Schools – new Level 1 Restrictions**
* **Proof of Vaccination & Contact Tracing**
* **Submitted an Operational Plan**
* **Middle School Band – new Level 1 Restrictions**

**→ Potato Fundraiser – huge success once again 😊 thanks so much**

* **We continue to strive to keep our parent community in the know – whatever platform is the best fit for our parent community to keep in the loop as to what is happening at Townsview School on a daily basis**
* **School Website updated by Robyn Dussault** 😊
* **Twitter Account (@TownsviewSchool) – Angela Ketch** 😊
* **Home & School Facebook Page – Karen Payne keeps this updated for us** 😊
* **Thunder Express – daily morning announcements and special segments Robyn Dussault** 😊
* **Townview Facebook Page for Lost & Found items (going well)**

**Correspondence:**

* **None at this time**

**Closing Comments:**

* **Anna wished all the committee members a very restful Merry Christmas**
* **Pat wanted to all committee members to continue to reach out – if you have concerns or questions in relation to Townsview.**
* **Pat thanked all the committee members for their time in support of Townsview School. Pat, too, thanked all committee members for their continued support and patience as we continue to navigate COVID 19 with the all the changes that have come our way. She also wished everyone on behalf of the students and staff a very Merry Christmas and look forward to talking with everyone on February 2, 2021.**

**Date of Next Meeting:**

* **Wednesday, February 2, 2022**

**Adjournment:**

* **Moved by Joanne Guthrie Seconded by: Karen Payne**

**To adjourn the December 15, 2021 Townsview PSSC Meeting.**

**Anna Hamill December 19, 2021**

**PSSC Chair Date**

**Chelsey Phillips December 19, 2021**

**PSSC Secretary Date**