



# Burton School Newsletter

## Welcome Back!

September 2013

### Staff

Welcome to a new school year at Burton Elementary! We are gearing up for a fantastic year of learning and are very much looking forward to working with your children. The following is a complete list of the Burton staff for 2013-2014:

Ms. Denise Watson- Principal, Resource & Methods, Grade 1  
Mrs. Krista Appleyard- Kindergarten  
Mrs. Faith Moore- Grade 1/ Physical Education  
Mrs. Jocelyn Doucet- Grade 2  
Mrs. Ann Marie Clark- Educational Assistant  
Mrs. Verna Bedford- Educational Assistant  
Mrs. Carol Chapelle- Bus Driver  
Ms. Tanya Quigley- Administrative Assistant  
Mrs. Kim Bourque- School Librarian  
Mrs. Margaret Packin -Student Intern

### Nut Free School

**We are a nut free school.** Please make sure your child's lunch is nut free. Remember that when items are brought to the class on special occasions they must be nut free. Most products have labels that specifically state that they are free of nuts so be sure to look for them. Did you know that items such as Tim Bits have hidden nuts in them? If you are unsure then call the office and we will assist you. We also ask that your child wash their hands and face before coming to school as many families have peanut butter for breakfast. We thank you in advance for your cooperation in this matter.

### Scent Policy

Our school also promotes a scent reduced environment. With many students, teachers and parents allergic to strong scents, we ask for your consideration in not wearing products with a strong scent in the school.

### School Sign In

If your child arrives to school **after** the bus, we are asking parents to sign them into the office to alert us that they have arrived. This is important so that we can track all children and their safety is our utmost priority.

### Registration Forms

Blank registration forms have been sent home with your child. As you will see the forms that have been issued for this year are new. It is important that all families complete a new one. Please be sure to complete the forms as accurately and completely as possible as this information is vital should we need to contact you in case of an emergency. Please return these forms by the end of next week. Bussing information is determined by these forms so please make sure you include accurate information about after school care.

### Meet the Teacher Night

Meet the Teacher Night will be held on Tuesday, September 10<sup>th</sup>, beginning at 6:00 p.m. in your child's classroom. This is an opportunity for you to meet your child's teacher and gain knowledge and information about the curriculum and general procedures taking place in the individual classrooms. If you wish to speak to your child's teacher regarding personal or specific academic issues, please request a time and we will gladly arrange a meeting at a later date. In order for you to fully benefit from the Meet the Teacher Night we recommend you attend the meeting without your children.

### PSSC/ Home and School

Are you interested in helping out at the school this year? Joining our Home and School is an excellent way to meet other families attending Burton School and to help make your child's year a success. Our PSSC (Parent School Committee) is another important group whose purpose is mainly to review the academic progress and policies governing the school, such as the school improvement plans, assessments results, nutrition policies, etc. If you are interested in joining one or both groups we'd love to have new members. If you are interested in either (or both) of these groups or volunteering for the school, signup sheets will be available at our Meet the Teacher Night. Should you still want to volunteer but are unable to make it that night, please call the school.

### **Criminal Record Check/ Policy 701**

In order to ensure the safety of our students, volunteers who will be working with students in the school are required to complete a Criminal Records Check. This can be obtained at the Oromocto RCMP detachment and is free of charge for people volunteering in our school system. Volunteers are also required to review Policy 701- Policy for the Protection of Pupils. Once familiarizing themselves with the policy there is an online multiple choice quiz that can be taken then printed and sent on to the school to confirm you have knowledge of this policy. If you would like more information or the website where you can find the quiz, please contact the school.

### **Phys Ed Program**

Please note that students will have four gym periods per week with Mrs. Moore. It is very important that students are dressed appropriately so they can participate fully in the program each day. Students need to be dressed in clothing that allows students to move freely (no skirts or dresses if possible) and have sneakers for footwear. Students have a 30 minute physical education period every day except Monday at Burton..

### **Agendas**

Each student will receive an agenda this year. Please note that there is a pouch on the inside cover where you can safely put money and notes. Teachers will check these pouches on a daily basis. Please ensure that all communication is done through the agenda as teachers will not be checking lunch bags or book bags. If you have not done so already, please send in the \$10.00 fee for the agenda as soon as possible.



### **Volunteers**

If you would like to volunteer in your child's class or in the school, we would gladly welcome you. Whether it is reading to children, talking to a class about a special interest you have, going on field trips or making games for the classrooms; there are many ways in which we need your help. This year we are trying to serve a more healthy option for hot lunch program. In order for this to work, we desperately need volunteer help through the day. Please contact the school and leave a message if you are able to assist us or let us know on Meet the Teacher Night.

### **School Entrance and Dismissal Times**

Our school bus arrives daily at the school at approximately 8:30 am. Students go directly into the school and get ready for classes. Students will begin work at 8:35 am. If you are driving your child to school, please make sure for safety reasons they are not here before 8:20 am. Students load the bus for home at 2:25 pm from Monday to Thursday. On Friday, the bus leaves the school at 11:45 am. Please note that district transportation policies now require that you have a maximum of two pick up and drop offs addresses. These need to be consistent from week to week and we are only allowed to issue bus passes in an emergency. Please note that this is a policy of ASD-W and must be adhered to.

If you are dropping your child off in the morning or picking them up in the afternoon, we ask that you park at either end of the school. The front of the school is a school bus zone so we ask parents not to park in this area so the bus can enter and exit the school safely.

***We look forward to meeting you on Tuesday, September the 10th. We know that your child will have a year of wonderful learning opportunities. Please feel free to call at any time this year if you have any questions or concerns. Together we can make this year the best ever for your child!***