



Cambridge-Narrows Community School
2158 Lakeview Road
Cambridge-Narrows, NB E4C 1N8
Parent School Support Committee Minutes
Date: December 7, 2017 Time: 5:30pm
Location

<p>PSSC Members Present:</p> <p>Sabrina McFarlane , Chair</p> <p>_____ N/A _____, Co-Chair</p> <p>Nancy Hyatt , Teacher Rep.</p> <p>_____ N/A _____, Student Rep.</p> <p>Others: Bethany Kennedy, Kelly Osbourne, Stan Kincade, Alexandra Torcat, Judy Jones, Leslie Champion, Stephanie Jeffery</p> <p>PSSC Members Regrets: Marcy Malloy, Ashley Lavoie, Crystal Whitlock-Upshaw, Lori McGarity</p>	<p>School/DEC Representation Present:</p> <p>Amber Bishop, Principal</p> <p>_____ , DEC</p> <p>School/DEC Representation Regrets:</p> <p>Faith Kennedy</p>
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Call to Order: Meeting was called to order at 5:35pm.

Approval of the Agenda: Bethany Kennedy objected and does not want to review the PSSC handbook. With change to agenda, excluding reviewing handbook, agenda was approved by Stan Kincade and seconded by Judy Jones

Approval of the Minutes from Previous Meeting: Regrets should have been Kelly Osbourne and Leslie Champion. With corrections noted minutes approved by Stan Kincade and seconded by Alexandra Torcat.

Business Arising from the Minutes: None

New Business:

- Vice Chair – Stan Kincade volunteered seconded by Kelly Osbourne
- Secretary – moved to next meeting
- High School Rep – Nancy, Marcy and Amber will ask for students to volunteer
- Looking for Rep from Family & Friends of C-NCS group to join PSSC. In handbook states a Home & School member usually is a member of PSSC. Sabrina will draft a letter to the group asking for a member

Can't come

- Dates and times for upcoming meetings –

- January 24, 2018 at 6:30pm
- February 28, 2018 at 6:30pm
- March 28, 2018 at 6:30pm
- April 25, 2018 at 6:30om
- May 23, 2018 at 6:30pm

DEC

→ Go through the PSSC Handbook of the roles and responsibilities – Bethany Kennedy objects and does not want to review

- PSSC Minutes and Agenda being posted – PSSC Minutes and Agenda will be done 1 week in advance. They must be posted in the school and they will be emailed to all members.
 - Agenda items to be added by no later than Monday (2 days before the meeting)

- News from DEC – No news

- News from Principal – Chuck Dugas is doing elementary sports at noon on Mondays

- One family confirmed to host international student
- Nicholas Orchard-Belyea is working in video announcements – will be doing them on Mondays to start. Amber showed PSSC how to go on school website and view videos once they get started.

- Ashley Lavoie want to be on PBIS *Full*

need

→ Doing well getting volunteers into building. Someone coming in to do crafts after Christmas break, and painting. Looking for guitar player.

- Cafeteria – High School and Middle level have their own section, Elem have tables, Grade 2 eating in classroom.

Approved

↳ Kitchen failed Health inspection. Maintenance repaired the items that needed done and hopefully it will be ready to begin next week.

- Cafeteria options grab and go plus purchase meals here. Meals will be \$5.00.
- Alexandra asked why some classes not eating in cafeteria, she feels that they need a break from the classroom. How many students eat in cafeteria?
- Parents concerned there will not be room for all students in cafeteria when it starts running again.
- Could we do a survey with students? Ms. Bishop responded they have already had meetings with students to get their input. Parents concerned about elementary eating with high school students.

- Leslie Champion stated that it was rushed – No parent input on this. PSSC did not have input on this change.

Update

→ Lunch/Recess times need to be changed to be accurate times on website.

- Amber talked about teacher/student change to deal with playground issues
- Cafeteria Kitchen did not pass inspection – pots and pans dirty, leaking dishwasher, linoleum missing on counter, light bulb, machine to cut meat not properly cleaned, and vents on stove needed cleaning. This is public news and can be seen online.
- District has now fixed the issues. Waiting for re-inspection.
- Facebook and Website changes – Facebook has locked us out. C-NCS can no longer post – it will soon be gone
- Website is up and we will be adding to it. Training/PD for teachers. Marcy, Amber and Sandra are all trained. Susan Cordy and Kelsey Tucker will have access.
- Late buses – K-5 will call home (as per normal). It will also be posted on the website.
- New program coming from District is covering message that will go home to all parents on phone.
- Website address is cns.nbed.nb.ca
- Facebook – seemed like all messages are now being sent out top heavy and no response allowed. Amber explained that staff was using their own data to put info on Facebook and they had were paying for it themselves. Twitter is still available
- Possibly someone on PSSC could manage a Facebook account. Looking into this.

- SIP – Tabled - Motion by Stan Kincade and seconded by Leslie Champion.
- PSSC – names listed on website add Kelly Osbourne and Lori McGarity.

Correspondence: No correspondence

Closing Comments: No closing comments

Date of Next Meeting: January 24, 2017 at 6:30pm

Adjournment: Adjourned meeting at 6:58. Motion by Judy Jones and seconded by Stan Kincade

PSSC Chair

Date

PSSC Secretary

Date