



Carleton North High School
30 School Street, Florenceville-Bristol, N.B.

PSSC Minutes

Date: January 17, 2023 Time: 6:30 pm

Location: Virtual

<p>PSSC Members Present: Tara Orchard, Co-Chairperson Heather Chase Karen Guest Lisa Wolverton Connie Smith Shelley Hunter, Teacher Rep</p> <p>PSSC Members Regrets: Monica O'Neill, Co-Chairperson Victoria Hutt Sherry Brennan Sarah Oakes Brian McLean</p>	<p>School/DEC Representation Present: Jason Smith, Principal Jana Brennan, Vice Principal (Teams)</p> <p>School/DEC Representation Regrets: Mark Thompson</p>
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Call to Order: Meeting called to order by Tara Orchard at 6:38 pm without a quorum.

Approval of the Agenda: There was not a quorum so the agenda could not be approved.

Approval of the Minutes from Previous Meeting: There was not a quorum so the minutes could not be approved.

Celebrations: Shout out to all Students and Staff for the activities they did during December to raise money, donate food and pajamas to make someone else's Christmas a little better. Home and School put on a great Christmas dinner for Staff and Students. Students had another Wellness Day on December 23rd.

Business Arising from the Minutes:

1. PSSC Budget – Half of the budget is still left to spend (\$600.00) by the end of March. Jason will do a student survey the first of February to see what students need. Discussions about having a motivational guest speaker come in to speak to the students. The school will buy the large buttons for the button press. Jana asked for confirmation that \$300 was spent on wraps for the bus doors. We will ask for 2 invoices from Upfront Designs. One for materials and one for installation in the spring.
2. Staff Appreciation Week – February 13-17. Home and School have agreed to look after Staff Appreciation week this year.
3. High School Renew Process – Sophie Albright, Amy MacIntosh and Jana attended the meeting on December 9. Starting in September 2023 Grade 9 and 10 students will be required to have 100 credit hours to graduate. Grades 11-12 will be grandfathered in and will still require 18 credit courses to graduate. Starting in Grade 10, each course will be 4 credit hours. There will be flexibility with mini/micro credit hours (1-3) in the future. There will be new courses offered like Grade 10 Civics course. And some courses will be retired. BBT 9 and 10 will be replaced with Technology 9. There will be less Phys Ed (grade 10 PE not required now) but there will be more Wellness courses offered. Will more staff be required? No, it will still be the same teacher allotment.

4. New CNHS website – It is supposed to be up and running the beginning of Semester 2 (February 1)

New Business:

- I. Newly appointed DEC member Mark Thompson - Mark was unable to attend tonight's meeting. If you have any questions or concerns, please feel free to email Mark at mark.thompson@nbed.nb.ca. If the District changes to the new governance model, then Mark will no longer be our DEC member.
- II. a) Principal's Report – see attached document
b) Staff Report – see attached document
c) SRC Report – within Staff Report
- III. Other Business – First Aid training for students. This is something that is not covered under the current curriculum. We struggle to get Staff certified. Will reach out to Danny Lawson to see what his thoughts are on offering First Aid training to students. Maybe reach out to the DEC to see what their thoughts are.

Date of Next Meeting: February 7, 2023 at 6:30 pm.

Adjournment: Meeting adjourned by Tara Orchard at 7:50 pm

PSSC Chair

PSSC Secretary

Date

Date

Principal's Report: 1-17-2023

- **Correspondence:** We had our grade 12 students write Christmas cards for a variety of Donors and these were delivered over Christmas.
- **Education and Planning Updates:**
 - Exams are set to start this Friday. With the storm days, we polled staff to see if they wanted to bump one day ahead but the majority said no and they would adjust the exam accordingly to reflect the actual learning that has occurred. We altered our format this year to accommodate storm days that usually occur the week during and on the Turn-around days. The expectation to have an altered format was asked of us about four years ago.
 - Staff Surveys were completed in December. We received notification that the results are accessible. We have not had time to examine them as the notification came yesterday afternoon.
 - Student Surveys are not yet complete for us to view, though I suspect they will be very soon. We were told not to expect staff or student surveys until later this spring. Since staff surveys are done, I suspect students surveys will not be too far behind.
 - Annual School Report as due to district on December 21st. It essentially summarizes our school improvement plan and our intentions moving forward with this as well as what our data indicates thus far within the school year. Our focus is mostly the same but we will be examining classroom practices and systematic planning throughout the spring. Using last year's data points, they seem to point us in this direction. These are two domains of school improvement planning.
 - Students in grade 10 BBT put our laser engraver to good use prior to Christmas. We were able to provide a gift to staff in the form of a mug or water bottle and engraved our school logo and their names into these. The students processed the 50 items in a very timely manner. It gets us one step closer to establishing a bit of a school store where we could provide a service and or goods that are done and generate self-sustaining funds. We are looking for additional technologies to do so and applied for 5000.00 dollar grand before Christmas break for an X-carve machine for wood working and other finer materials. We are waiting to see if the source for funding will approve the grand and supply any monetary contribution.
 - Proposed Changes for High School Renewal- Addressed by Jana earlier in the agenda.
- **Staffing:**
 - We are in the process of hiring a replacement for Jana for the winter/spring semester. The job doesn't close until the 23rd of this month. In addition, we will be saying good bye to Ms. Kerri Trecartin as the teacher she is replacing will be returning (Peter Carswell). Wes Jordan has been extended until the end of the year as Mrs. McCarthy remains on leave. Mrs. Jurczak is also remaining with us as the person she is replacing has extended their half-time leave as well.
- **Facilities Update:**
 - Our mid-life upgrades are continuing. Last spring we inquired about the paving of our parking lots and property. We were told this was on the agenda for the summer of 2024. Facilities reached out last week and came for a site visit. They believe we can do it this summer. Jana and I have asked for two pieces of sidewalk to be added. One for

the triangle area to continue a safe walk for students through traffic and the other across the front of the school for bus drop off and pick up at night. We don't know if we can get these included but added them to the wish list with the paving contract. We see them as safety issues.

- New heater vents were installed in some common spaces over Christmas.
- We have applied for additional funding for the Tennis Court Project and will continue to raise funds towards the goal of 100,000.00 for a project to take place this spring/summer.

➤ **Fundraising for Student Activities:**

- We have been working with a group of parents to raise funds for the graduation class and the parents are divided in three working groups. One works on Fundraising, to which I attached myself. The second group is focused on Prom and the third is focused on safe-grad. Jana and Ken are part of these two respectively. We have raised just over 10,000.00 to date through donations, the McCain Christmas Party (coat check), and two fundraisers we used Lottery NB for. We may engage in one further fundraiser or two and meet tomorrow evening to determine next steps after reviewing costs associated with the event.
- The Fine Arts teachers have requested to do a fundraiser called "Grand in Your Hand" and this will be connected to their Open House.
- For the most part we will be utilizing Lottery NB for any major fundraisers within the school and will follow the protocols they've established. This will have impact in a variety of school areas next year. Primarily, it will impact our Hockey Teams, Basketball Teams and any fundraisers that are raising over 1000.00 towards any raffles or lottery type activities.

PSSC Teacher Representative Report – January 17, 2023

Submitted by Shelley Hunter

Academics:

- Mrs. Brennan's Production Welding students have a celebration for families at BWS the afternoon of January 18th. The course and the relationship with BWS have been a positive experience for all.
- Ms. Nickerson received a grant to have an Artist in Residence. Elizabeth Donnelly Nelson came for 5 days and taught new techniques to the Fashion Tech class; the Visual and Graphic Arts classes did printmaking and clay projects.
- Teachers did wellness activities with their Period 4 and 5 classes on December 23rd (half-day).
- On Thursday, January 19th, the Outdoor Pursuits class will be going to ski at Crabbe Mountain.
- Ag Science had a tour of Hartland Agromart and toured Greg Fisher's Potato packing facility Dec. 14th. McCain PPTC was toured today!
- Mr. Davis took his Science 10 class to Beechwood Dam in December: first trip there in years!

Extracurricular Activities

- The band and vocal ensembles are up and running.
- Four mathletes will be writing the University of Waterloo's math competition on February 22nd: two grade 9s, one grade 10 and one grade 11.
- In December, the Art Club worked on clay ornaments.
- December was a busy month for Student Council. They organized a "12 days to Christmas" fundraiser for the Sanctuary House, held their annual "Candy Gram" fundraiser (money to go to the SRC) and they served refreshments for the CVArts show on December 16th (by donation). In January 2023, the SRC will be hosting a "Coffee House" with live entertainment, refreshments, and an Art Show by CN students. This is a collaboration with teachers and students from Art, Music, GSA, Culinary Tech, BB Tech, and Trades teachers!
- Student Council is planning a coffee house for February - details to follow. Student Council elections will be coming up in second semester for the 2023-2024 school year; many have put their names in to run for President, V.P. We are hoping to have a February student dance in the gym on Feb. 16th.
- In Knitting Club, participants are learning to crochet.
- Grad Executives are working away at getting all graduates' heights for the grad gown order. Grads worked the Coat Check at the McCain Christmas parties and earned \$1300 + \$800 donation!
- In December, the ISCF had a 'FREE cookie' activity in the lobby where students could answer/sign one of three posters and get a free cookie. The posters questions were, "What is Christmas about" "Who is Jesus" and "What is Love"; around 200 cookies were given out.

Guidance:

- Christmas food deliveries, hoodies, pajamas, gift cards, and extras were successfully delivered to those in need.
- Sophie is busy learning and preparing for upcoming school renewal: new credit hour system and some changes to grade 9 and 10 grad requirements. There have been some meetings, and she and Mrs. Brennan have a meeting this Thursday.
- Diversity and Respect Week: ASD-W designated November 21-25 as Diversity and Respect Week. At Carleton North, all teachers had 5 lessons regarding this theme. Period 1 focused on Mental Health for two days, Period 2 – belonging, Period 3 – Healthy Relationships, and Period 4 – allyship. Students participated in various activities to learn and engage in fostering respect for others, particularly in our school community and local communities.
- Try-a-Trade: This event took place on December 1st. Skills Canada, Sophie Albright and Valerie Carmichael worked hard to have this take place at Carleton North. CNHS students as well as

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students from our feeder schools in grades 6-8 from FMS, CCS, and BMS attended throughout the day. Many families showed up in the evening session, including those from outside communities. Students tried out different hands-on activities from various trades. Feedback has been very positive. Our aim was to encourage the trades as a career option, as the labour market information indicates that there are more jobs available than people to fill them in New Brunswick; earnings for trades workers is high.

- Grade 12 Scholarship meeting took place in November. Students have access to the presentation on TEAMS and are encouraged to book an appointment with Mrs. Albright if they have any questions or need help.

Athletics:

Cheer: Cheer had their first competition. It was held virtually, due to poor weather conditions. They placed 5th. They're a growing team with many grade 9s

Swim Team: On November 25th, the team participated in Regionals; one of our swimmers had their personal best. Provincials were held on Dec. 9th. Three of our 5 swimmers went. Of the 3, 1 medaled.

Boys Hockey: Were 2-1 in December tournament; struggling so far with league play but improving every game.

Girls Hockey: In December, they were 2-1 in league play. They are currently in third place and should make the playoffs.

Varsity Boys Basketball: Participated in St. Stephen tournament on December 2nd. Doing well overall. They lost in finals at the Potato Barrel Classic. They have clinched the regionals.

Varsity Girls Basketball: Won tournament in December. They too lost in finals at the Potato Barrel Classic. They will be play in regionals.

JV Boys Basketball: The team is first in the west and will be hosting regionals.

JV Girls Basketball: Won St. Stephen tournament. They will be playing in the regionals. Location TBA.

Exhibition Boys Basketball: This team had their first game on December 7th. More games to follow. Grant Robinson suggested we "fill the gym" for their game during Potato Barrel. They will be hosting a final tournament between Centreville here on the weekend of Feb 2nd.

Coming Soon! Volleyball, badminton, and rugby will be starting up next month.