



Carleton North High School
30 School Street, Florenceville-Bristol, N.B.
PSSC Minutes

Date: October 5, 2021 Time: 7:00 pm

Location: MS Teams Virtual Meeting

<p>PSSC Members Present: Tanya Mitham Sarah Oakes Heather Chase Sherry Brennan Karen Guest Lisa Wolverton Tara Orchard Monica O’Neil Carrie O’Neil – SRC Rep. Shelley Hunter, Teacher Rep.</p> <p>PSSC Members Regrets: Brian McLean</p>	<p>School/DEC Representation Present: Jason Smith, Principal Jana Brennan, Vice-Principal Terri Mahoney-Walker</p> <p>School/DEC Representation Regrets:</p>
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Call to Order: Meeting called to order by Tara Orchard at 7:03 pm.
Terri Mahoney-Walker introduced herself as she will be the Acting Vice-Principal.

Celebrations: Shelley Hunter – was thrilled by the number of students who logged in for on line learning for the 3 operational days the students were home. Especially the grade 9s.
Monica O’Neill – glad that the students are back to school full time
Jason Smith – Essential Skills is having great success with those students. Austin Brennan is finishing completing all the requirements and will graduate early in January 2022.

Approval of the Agenda: Tanya Mitham moved to accept the agenda. Sherry Brennan seconded. Motion carried.

Approval of the Minutes from Previous Meeting: Tanya Mitham moved to accept the minutes as circulated and seconded by Sherry Brennan.

Correspondence: A few emails from parents about Covid concerns in the schools (bussing, classroom and testing)

Business Arising from the Minutes:

- I. Assessment for January/June. What the school did last school year for assessment worked well. Exemption clause, using larger assessments in small scale classroom assessment plans and recovery days may be the best approach again this year. There will be communication in the next few weeks on what this will look like.

New Business:

- I. Administration Changes – Jason has accepted a 3 month position at WEC at Director of Schools replacing Jay Colpitts. Jana will step up at Acting Principal and Terri Mahoney-Walker will be Acting Vice-Principal. Jason and Jana both see this as an opportunity to grow and develop a new skill set. The school’s vision will move forward.
- II. PSSC Orientation – Introduction to the PSSC Committee by Power Point presentation.

- III. PSSC Members – Andrea Callahan has finished her tenure as a community representative of the PSSC. This position for the Centreville catchment needs to be filled. Sherry Brennan has been approved to stay on for another 3 years. By acclamation, Tara Orchard is Chair and Monica O’Neill is Co-Chair. Congratulations to both.
- IV. Dates for PSSC Meetings. Meetings will be virtual and be re-evaluated in January.
 - October 5, 2021 @ 7:00 pm
 - November 15, 2021 @ 7:00 pm
 - January 11, 2022 @ 7:00 pm
 - February 22, 2022 @ 7:00 pm
 - April 5, 2022 @ 7:00 pm
 - May 17, 2022 @ 7:00 pm
- V. Building/Renovations/Roof Update – please see Principal’s Report.

- VI. Covid Protocol and Concerns – When a positive case has been identified as a student from CNHS, Public Health contacts Jay Colpitts and Mr. Colpitts then contacts the school. The next day is an operational day at home for students so contact tracing can be completed. If the students who are exposed are double vaccinated, they can return to school the next day school is opened. Starting October 12, unvaccinated students identified as close contacts with a confirmed case will receive rapid test boxes and instructions. Boxes of tests will be distributed to parents directly through the school or district. Students will be required to self-isolate for a period of 24 hours, during which time they are to take the first two tests. Unless otherwise advised by Public Health, students will be able to return to school as soon as they have two negative tests with no symptoms. Students who do not participate in the program will be required to self-isolate and follow direction from Public Health. Students who do not participate will not participate in blended or online learning, but should be provided with homework or other projects.

- VII. **School Report**
 - a) Principals Report (see attached document)
 - b) SRC Report (see attached document)
 - c) Staff Report (see attached document)
- VIII. Other Business – PowerSchool Public Portal. How many parents/students are using it. About 30% of parents have logged in and 10% of students. These are higher numbers than last year.

Date of Next Meeting: November 16, 2021 at 7:00 pm.

Adjournment: Meeting adjourned by Tara Orchard seconded by Karen Guest at 8:42 pm.

PSSC Chair

Date

PSSC Secretary

Date

Principal's Report: September, 2021

Staffing Changes for 2021-2022

- New Staff:
 - Mr. Drew Kinney, .50 FTE until January LTS
 - Mrs. Mahoney-Walker, Acting Vice-Principal 1.0 FTE until December 17th with opportunity for extension
 - Ms. Pickard, 1.0 FTE full year D contract
 - Mr. Briggs, 1.0 FTE full year, EECD Special Project, shared with BCS and Community Partnership with automotive and metal fabrication, D Contract
 - Mrs. Terrell, 1.0 FTE full year D contract, Resource and Methods
- Returning new staff:
 - Ms. Ayla Poitras, 1.0 FTE until January D contract
 - Ms. Grace Nickerson, 1.0 FTE full year D contract
 - Mr. Wes Jordan, 1.0 FTE full year D contract
 - Yvonne Reardon, 1.0 FTE full year D contract

Physical Building: Repairs and Renovations

- Roofing project is slowly getting underway. Materials for the project have arrived and we will see the roof closed in by end of November. Contract was awarded mid-September.
- CHOICE & STEM Center expansion was started after we were given clearance for people to be in the building in August. Jeff Steeves classroom and the old year book office are now part of the center. You can walk from Mr. Carswell's Computer lab to the C-wing without entering a hallway now. We applied for a grant and received about \$ 10,500.00 towards this project which cost over \$19,000.00 for renovations alone.
- Reconstruction of conference room into two office spaces, moving administration offices and constructing a new conference room started a couple weeks after. This was approximately \$ 16,500.00 and district supported this project by paying approximately 2/3 as we are housing a number of leads within our building. Guidance office was relocated adjacent to old office and we are waiting on a new door and work to be complete.

Curriculum Changes and School Growth

- During the first week of school, a new course was added to our school calendar and it is the aviation course which offers students an opportunity to gain part one of their license which focuses on the ground and maintenance course for aviators. EECD is paying for the course and outside of school it would cost about \$3000.00/participant. It essentially costs the province 1/10 of this to support students.
- New Agricultural Science programs are being created. I am sitting on a committee working towards two new courses, which are targeting grade 11 and grade 12 programs. This should be ready for pilot next school year, which is when we offer it in our course rotation.
- Our student population increased by approximately 25 students the first week of school. The new students arrived in grade 9-10 and created a need to reduce a few grade 11-12 courses and

create new sections for these grade levels. We have seen a few additional students since this time and are ready to split another course. We received additional FTE to do so today and will have this done by October 12th.

- By November our Essential Skills Program will be inviting students for application for the next cohort of students. We will be selecting 8 more students for program start in February.

Covid Realities and School Wellness:

- We continue to see changes in our expectations and the impact on student learning as a result, evidenced in today's announcements; however, there seems to be positive steps forward to reduce the absentee time students are away from school.
- Our evidence on student learning and wellness was clear last year and our students and staff have responded by implementing a wellness PLC where student and staff are planning initiatives for wellness throughout the school year. This work started with staff, but had an infusion of life from last year's grade 11 English class students who studied social justice. During this unit multiple groups targeted wellness, mental health and other related topics. They used school data and created presentations which were shown to district office staff. Their ideas and voice were met with support.

School Goals:

- Our two main goals this year will focus on:
 - Health and Wellness
 - Engagement: Students, Staff, Parents and our Community

PSSC Teacher Representative Report – October 5, 2021

Submitted by Shelley Hunter

Staffing:

- We have a few new faces at Carleton North. In the Math wing, Mollie Pickard is teaching math and science and Drew Kinney has a 0.5 LTS teaching Housing & Design and Financial Math 12. James Arseneau is replacing Todd Swim. Gus Briggs has a special assignment teaching Industrial Arts to middle school students from Bath Community School two afternoons per week; he is also co-teaching with Dale Haines and working for industry 3 days/week (BWS, Craigs and Keith Sipprell). Grace Nickerson is back teaching Visual Arts.

Academics:

- Mr. Davis is planning a trip to Muddy Boots soon for his biology class.
- Austin Brennan is hosting a car show in Woodstock (by Murray's Irving) this Saturday as his Essential Skills capstone project. With this project, Austin will demonstrate the nine essential skills plus give back to the community by collecting donations for the Foodbank and the CNHS Essential Skills program. Austin's hard work and dedication to the Essential Skills program will allow him to graduate a full semester early!

Extracurricular Activities

- Mme Dubois and Ms. Nickerson are hosting Art Club after school on Thursdays. This is an opportunity for students to explore mediums we may not cover in class, work on portfolios for submitting to universities and colleges, and any other projects they need or would like to work on.
- Mr. Davis leads the ISCF meeting each Wednesday at noon. The numbers are small, but there are some new attendees so that's exciting.
- Mme Hunter has started the Math Competition Club. We have a grade 9, grade 10 and grade 11 student participating. They will write their respective Waterloo competition here on February 23.
- Mr. Jordan has a Music Production group after schools on Fridays. They are recording music.

Guidance:

The Grade 12 students had their first potential grad meeting last week. Much information and helpful guides were shared with the students, including credits, credit counting activity, career, post-secondary info, scholarships, etc. Also, a review of health and wellness was completed: how to be well and what healthy habits to incorporate into your daily lives. A review of guidance services, sexual health services and mental health services was completed.

The Wellness PLC has teacher and student representatives this year. They have met and will continue to meet throughout the year. Their focus is on wellness initiatives for students and staff to promote mental fitness, resiliency, and overall mental and physical wellness. The first initiative is on planning eight half days devoted to student and staff wellness. The first half day for this is planned for Wednesday, Oct. 27th. Students are creating a survey for students to sign up for sessions and to collect more data on what students would like to see for sessions.

Athletics:

Baseball: Had to shut down as the only team to play was SVHS in AA West; Woodstock went AAA

Golf: We held and were defeated at Regionals. Major growth to the sport as Jason coached 25 or so kids.

Soccer Girls: Varsity team only. Following schedule: Regional at end of the month

Soccer Boys: Varsity team only. Following schedule: Regional at end of the month. Posting wins – really good team.

Basketball and Hockey to start soon. Boys Hockey starts Wednesday! All others within a few weeks.

PSSC Teacher Representative Report – October 5, 2021

Submitted by Shelley Hunter

Many students affected by double vaccine policy for fall sports! Many have received 1 shot and now waiting on second dose.

Terry Fox walk will be Thursday, October 7th. Students will be walking 20 minutes around the school after Period 2. School goal is to have everyone donate \$2 which would total over \$1000.

Wellness PLC: We've had a couple of meetings regarding the first wellness ½ day. Collaborating with kids and guiding them how to plan.