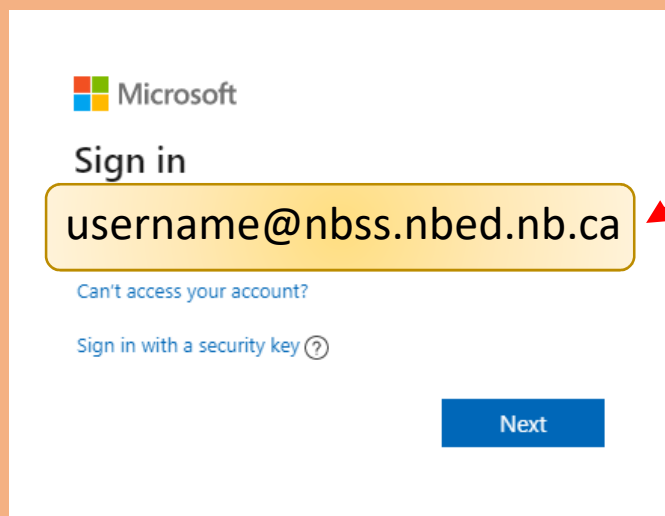


Office 365 – How to login

Go to : www.office.com

Use Chrome  or Edge 

Use your school email and password

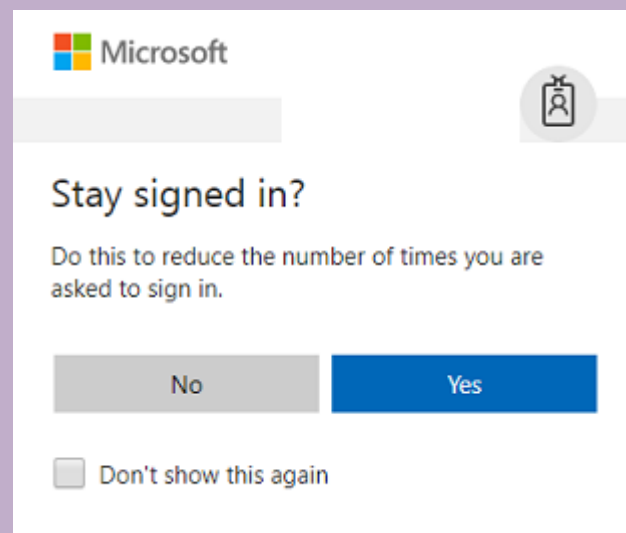


★ Must use the correct domain
[@nbss.nbed.nb.ca](mailto:username@nbss.nbed.nb.ca)

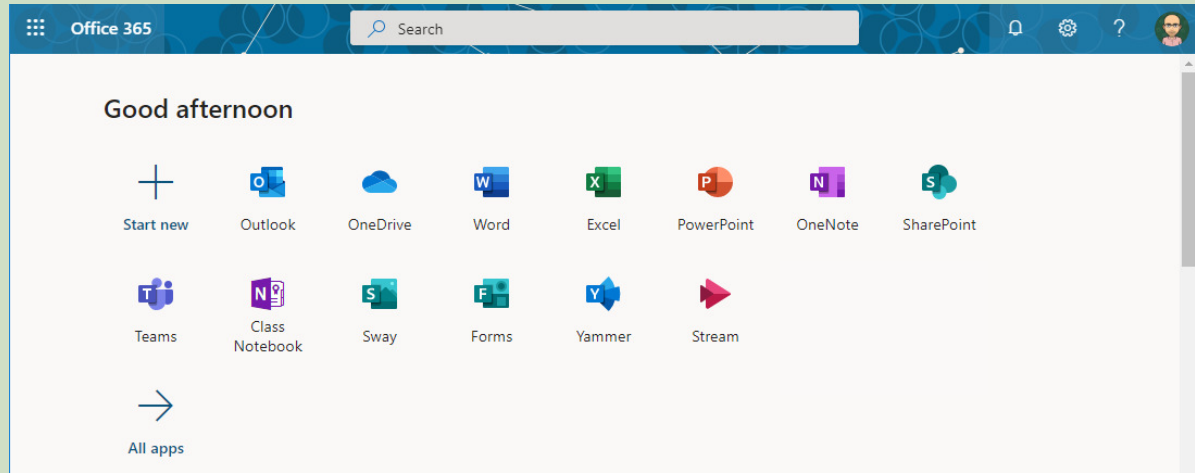
and be sure there are NO space

★ This same email and password will be used if using mobile apps on phones and tablets

* If you are on a shared computer, select “No”. If this is your personal computer, you could choose “Yes”



Welcome to the O365 Dashboard



Some important applications

OneDrive
Cloud storage for all your files

Teams
A place for all your online class conversations, notes, assignments and more...

Outlook
School email

OneNote
Class Notebook
A digital “binder” for saving all your notes