



**SCHOOL NAME: Keswick Valley Memorial School**  
**Address: 20 Route 617, Burtts Corner NB, E6L 2X3**  
**Parent School Support Committee**  
**Minutes**  
**Date: Jun 15, 2022 Time: 6:30pm**  
**Location: KVMS**

<p><b>PSSC Members Present:</b>  <b>Michelle Roy, Chair</b>  <b>Kristy Brewer, Vice Chair</b></p> <p><b>Others,</b>  <b>Megan Foreman</b>  <b>Maxine Brewer, Teacher Rep.</b></p> <p><b>PSSC Members Regrets:</b>  <b>Margie Cummings, Community member</b>  <b>Helena McCann</b></p>	<p><b>School/DEC Representation Present:</b>  <b>Jaime Foster-Stewart, Principal</b></p> <p><b>School/DEC Representation Regrets:</b>  <b>Tanya Cloutier, DEC</b>  <b>Brett Black , Vice Principal</b></p>
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**Call to Order:** Jaime Foster-Stewart 6:35 pm

**Approval of the Agenda:** Michelle Roy

**Approval of the Minutes from Previous Meeting:** Kristy Brewer

**Business Arising from the Minutes:** None

**New Business:**

- Pizza and cake to thank our members & discussion/reflection on past year.
- Jaime provided update on staffing for next year.
  - o Mr. Black has accepted a new position at a different school. We wish him the best but very sad to see him go. He has made a large impact within our school community and we have been fortunate to have him with us these last five years.
  - o Mrs. Maxine Brewers retirement time has come. We are incredibly sad to see her go but also wish her the very best. Impossible to fill her shoes here at KVMS – she has had a huge impact and has done so much for our school community over

her many years spent here. We are very hopeful she will miss us too and still want to lend some of her incredible skills here and there.

- A proposal was made to district and recently granted. Approval for one more FTE, which will be used to focus on the current gaps in math, and literature we have seen since Covid. Mrs. Estey, who has previously worked as a math and literature lead, will be working in all classrooms co-teaching and arranging interventions, etc. This is a great opportunity and much needed.
- Kindergarten – one of the smaller classes we have seen, only 15 kids (approx.) registered for September 2023. Expectation for classes next year are: K, 1, 1-2, 2, 3, 3-4, 4, 5, 6, 7, 8
- With Mrs. Brewer's retirement and Mrs. Estey taking the new position made available, we will have vacancies for 2 teachers at the elementary level to be filled.
- Recently awarded a \$500 grant for our library. Also approval for summer learning camps at our school. Focus will be on money learning and real world situations 3-5 days per week. (budgeting, internet safety, etc). Information to go out with report cards.
- Community/staff have been noticing some issues with kids & adults being on our premises after school hours. RCMP is aware and anyone noticing future issues should continue to contact the RCMP.
- Jaime provided copies of the wellness survey results (similar to the our school survey but a different name). Notable areas were KVMS numbers for positive school relationships between staff & students – higher than average compared to other schools/province numbers. Mental health is still low all across the board for students. Jaime noted we have some attendance issues here as well and we discussed why, and some strategies that could potentially help.
- Update for the SIP – the main goal this year was to implement positive conflict resolution strategies, as many students were not grasping the difference between a conflict situation vs actual bullying. The school year has not been ideal due to closures from Covid and the CUPE strike, but, there has been noticeable gains made in this area – good job KVMS!
- Discussion regarding hot lunch options – mention of looking into the program being run at the Geary elementary school where parents/volunteers have been able to cook for the students and pricing seems affordable, more options, etc. KVMS has a full kitchen that is available if we could drum up enough volunteers and get approval.

**Closing Comments:** Report cards are coming out last day of school.

**Date of Next Meeting(s):** Next year! Have a great summer!

**Adjournment:** Megan Foreman 8:05 pm