**SCHOOL NAME: Meduxnekeag Consolidated School**

**Address:** 200 School Street Woodstock, NB

**Parent School Support Committee Minutes**

**Date:** Nov 5 2019    **Time:** 6:30 p.m.

**Location:** MCS

<table>
<thead>
<tr>
<th>PSSC Members Present:</th>
<th>School/DEC Representation Present:</th>
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<tbody>
<tr>
<td>Victor Bobarnac- Chair</td>
<td>Crista Sprague, Principal</td>
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<tr>
<td>Candice Browse- Vice-Chair</td>
<td>Heather Hogan, DEC</td>
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<tr>
<td>Alison Orr- Secretary</td>
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<tr>
<td>Vanessa Belyea- Teacher Rep</td>
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<td>Ean Bolger- Student Rep</td>
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<td>Rhonda Alain- WFN Rep</td>
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<td>Kristy McCormack- Home and School Rep</td>
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**Others**

Stephanie Grant, Savannah Fredericks

**PSSC Members Regrets:**

Tammy Piper

**Observers:** Angela Stephenson VP, Terri Mahoney-Walker, VP

**Call to Order:** Candice called the meeting to order.

**Approval of the Agenda:** Rhonda approved, Stephanie 2nd approval of agenda

**Approval of the Minutes from Previous Meeting:** Stephanie approved, Candice 2nd approval of minutes

**Business Arising from the Minutes:** parent/student handbooks provided (hardcopy and online options available)

**New Business:**

- Heather Hogan, DEC member gave PSSC orientation calling out specific information on pg. 12, 13, 14,15, 16, 21, 38 of the PSSC Handbook

- The Principal called for election of officers.

- Victor Bobarnac self-nominated for the role of Chair, seconded by Rhonda Alain
• Election was held between Candice Browse, incumbent chair and Mr. Bobarnac. Victor won 3 to 6

• Candice offered for Vice-chair, seconded by Alison Orr. Candice won by acclamation.

• Alison Orr self-nominated for Secretary, seconded by Candice Browse. Alison won by acclamation.

• Provincial assessment results are in and show MCS in a positive light

• School Improvement Program – Extension of the School Improvement Program, for 2018-2019 year, handed out. Learning targets, resources used to achieve learning targets, descriptive feedback, supports for teachers all reviewed.

• Our School Survey – The province has contracted out to external company, to ask students a plethora of questions (ie: My teacher gives me feedback and sets goals). Such questions are tracked, for several years in a row.

• Positive Learning and Working Environment Plan – Expectation across the building concerning social and emotional learning for both adults and children. We are a positive intervention school. Staff will be working on this on November 8, 2019. Work will include ameliorating efforts on the Behavioural Matrix, teachers further documenting positive interventions (includes Student Services Team) and how this aligns with a 10 year plan. This initiative is meant to improve and support our staff and students. Teachers routinely use students strengths and interests, while educating.

• Hand outs given, concerning MCS Vision and Mission, School Calendar and Declaration Forms. The Declaration Forms were signed by members of PSSC and returned to Crista Sprague.

• PSSC Budget – info will be given at next meeting.

• Victor suggested that we find new ways of educating greater community population, about what the PSSC is responsible for. Heather suggested that the members of the PSSC are the sharers of the general knowledge of this committee. Victor suggested that we could use the school's monthly send-home newspaper, as a platform to share any pertinent minutes. This would serve to increase parent involvement and knowledge, explain our role within the school community and explain groups represented within the committee.
Chair and Vice-Chair to produce paragraphs for first 2 newsletters and feedback shared at next PSSC meeting. Motion to add a PSSC paragraph in future newsletters: Victor, 2nd by Savannah.

Discussed possible need for an extra PSSC meetings. It was agreed that if one should be required, that we will arrange one during February.

Correspondence: N/A

Closing Comments: None

Date of Next Meeting: January 21, 2020

Adjournment: motion issued by Rhonda, 2nd by Alison

Minutes are approved as of _______________ Jan 21 ’20 ____________________

Signature of Chair: ____________________________

Signature of Secretary: ____________________________