



Meduxnekeag Consolidated School
200 School Street
Woodstock, NB

**Parent School Support Committee
Minutes**

Date: October 3, 2017 **Time:** 7:00-9:30
Location: MCS

<p>PSSC Members Present: <u>Sara Williams</u>, Chair <u>Kerri-Lynn Scott</u>, Vice Chair <u>Erica Elliott</u>, Teacher Rep. _____, Student Rep.</p> <p>Others Rhonda Alain, Angelina Peterson, Ashley Graham, Stephanie Grant, Angela Stephenson, Terri Mahoney-Walker, Natasha Kearney, Cynthia Moser</p> <p>PSSC Members Regrets: Dominique Robillard</p>	<p>School/DEC Representation Present: <u>Crista Sprague</u>, Principal <u>Heather Hogan</u>, DEC</p> <p>School/DEC Representation Regrets:</p>
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Call to Order: 7:02pm

Approval of the Agenda: Stephanie Grant ; 2nd – Sara Williams

Approval of the Minutes from June 2017 **Meeting:** Natasha Kearney ; 2nd – Kerri-Lynn Scott

Business Arising from the Minutes:

New Business:

- **Introductions** – went around the table and introduced everyone
- **DEC Report** – Heather explained her role as a DEC member and what her role was on our PSSC. She explained how the DEC works and what their responsibilities are. She can give information to new members if they choose and anyone is welcome to email her with any questions. There was some conversation about when is too late to join the PSSC. Heather is looking into this and will advise the group when she has the answer.

- Principal Report – Crista referred to certain pages in the PSSC Handbook and gave some clarification on responsibilities of the PSSC, role of members, etc. She asked members to give the handbook a quick read-through.
- Meeting Norms – (page 20). The members amended a few bullets (ie – meetings are from 7-9pm) and accepted the norms. Andrea Anderson made a motion ; 2nd by Sara Williams
- Future Meeting Dates – December 5, January 30, March 20, June 5. Approval of dates – - Kerri-Lynn Scott; 2nd by Cynthia Moser
- Nominations of Positions – Chair – Sara Williams ; Vice-Chair – Kerri-Lynn Scott ; Secretary – Cynthia Moser
- Principal's 5 Year Work Plan – There was a lengthy discussion about the new Safety Procedures. Clarification was given on certain aspects of these new procedures. Crista explained the goals in her work plan. She shared the school profile, the SIP and the FN Strategic Plan. She asked members to read through these documents and bring questions to the next meeting.
- Account Balance - \$1898.95

Correspondence:

- Natasha had sent an email to Crista regarding the recent discussion board on the Home & School Facebook page. Some discussion was had about how to keep the parent discussion to a minimum. The thought was to continue to use this page to keep parents informed about school events and hopefully the negative discussion would fade out.

Closing Comments:

- PSSC Declaration – members signed the declaration and passed back to Crista.

Date of Next Meeting: December 5, 2017

Adjournment: 9:24pm. Motion by Andrea Anderson

Sara Lynn Williams
PSSC Chair

Feb 13th / 18
Date

Cynthia Moser
PSSC Secretary

Feb. 13 / 18
Date