

## CUSTODIAN LETTER OF AGREEMENT

This letter certifies that I, \_\_\_\_\_ will assume the position of custodian for the student, \_\_\_\_\_, registered in the Anglophone West School District (ASD-W) during the period beginning \_\_\_\_\_ until the completion of the student's studies per the Custodianship Declaration Form.

I recognize that in signing this agreement, I agree with the following conditions:

- A. I am a Canadian citizen or permanent resident residing in the same School District as the student mentioned above.
- B. I am 21 years of age or older.
- C. I will be an emergency contact for the above-named student during his/her stay in Canada.
- D. I will ensure the above-named student receives proper medical care during his/her stay in Canada.
- E. I will assist the above-named student with all aspects of school registration including registration, intake assessments, school orientation, bus transportation (if eligible), course selection, and tuition payment.
- F. I will ensure that the above-named student is living in a safe and secure environment and under the supervision of a responsible adult at all times. I will report any concerns about the student's well-being to the Newcomer Support Centre or school guidance counsellor.
- G. I will communicate with the student's school and with the student's parents regarding the student's report cards, attendance, academic performance, parent-teacher interviews as well as any behavioural or emotional issues.
- H. I will notify the Newcomer Support Centre in writing of any changes in contact information or if I cease to act as this student's custodian, (the parent must first appoint a new custodian by way of signed/notarized documents before the current custodian can be released from duties).
- I. I acknowledge all students in Grades K to 5 **must** live with their parent/legal guardian; all students in grades 6 to 8 must live with their parent/legal guardian or custodian. All students' grades 9-12 must live with their parent/legal guardian, custodian or homestay that is approved by parents.
- J. I acknowledge Families seeking homestay accommodation may be referred to Atlantic Education International, as appropriate.

I, \_\_\_\_\_, am also aware of the responsibilities and expectations of students. Students in the ASD-W must:

- Live according to the laws of Canada and New Brunswick;
- Respect the policies of ASD-W;
- Understand that students have a responsibility to make every effort possible to succeed in their studies by attending class regularly and on time, and completing all assignments and homework.
- Make every effort to meet Canadian students and learn English.

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Signature of Custodian

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Date