

# Booking Parent/Teacher Interviews

**Step 1:** Visit our online booking system at: <https://outlook.office365.com/owa/calendar/NackawicMiddleSchool@nbed.onmicrosoft.com/bookings>

**Step 2:** Select the date, time and teacher you wish to book with. Not sure which teacher your child has for each subject? See the reverse side of this document for a breakdown of Nackawic Middle School teachers and subjects taught.

Nackawic Middle School

Term 1 Parent/Teacher Interviews  
10 minutes

**SELECT DATE**

November 04

Select staff (optional)

Anyone

**SELECT TEACHER FROM THE DROP DOWN MENU**

**SELECT TIME SLOT**  
\*ALREADY BOOKED TIME SLOTS WILL APPEAR FADED OUT AND YOU WILL NOT BE ABLE TO SELECT THEM.

5:00 pm	5:15 pm	5:30 pm
5:45 pm	6:00 pm	6:15 pm
6:30 pm	6:45 pm	7:00 pm
7:15 pm		

**Step 3:** Scroll down to add your details. Be sure to include your child's name and which method of contact you prefer— telephone or online virtual meeting (using Microsoft Teams).

Add your details

Name

Email

Phone number

Address (optional)

Please let us know if you have any special requests.  
Thank you.

Notes (optional)

**ENTER YOUR DETAILS**

Provide additional information

What is your child's name?

Which method of contact do you prefer?

--select an option--

Online Virtual Meeting

Telephone

**CLICK "BOOK" TO SUBMIT**

Book

**Step 4:** Click "Book" when finished entering details to submit your booking. You and your child's teacher will receive a confirmation email with the details of your meeting.

**If you would like to book interviews with multiple teachers, simply follow these steps for each teacher you wish to meet with.**

\*If you selected a online meeting, please be sure that you are logged into Teams at the time of your meeting. If you selected a phone call, your child's teacher will call you at the selected time of your meeting at the phone number you entered in your booking information.

## 6 CRAWFORD

- Jody Crawford- Homeroom, Phys Ed
- Bonnie Evans- Social Studies
- Anne Wilson- Math
- Juliette Graham- Language Arts
- Misty Campbell- Post Intensive French
- Tanya Whitney- Music
- Marlee Ralston- Science, Personal Wellness

## 6 MORIN

- Veronique Morin- Homeroom, French Immersion Language Arts
- Jody Crawford- Phys Ed
- Misty Campbell- Science, Social Studies
- Marlee Ralston- Personal Wellness
- Peggy Allen- Math
- Juliette Graham- Language Arts
- Tanya Whitney- Music

## 6/7 GRAHAM

- Juliette Graham- Homeroom, Language Arts
- Anne Wilson- Math
- Jody Crawford- Phys Ed, Personal Wellness
- Bonnie Evans- Social Studies
- Misty Campbell- Post Intensive French
- Michael Liston- Science, Music

## 7 CAMPBELL

- Misty Campbell- Homeroom, Social Studies
- Peggy Allen- Math, Science
- Dawn Scarbro- Language Arts
- Jody Crawford- Phys Ed
- Veronique Morin- French Immersion Language Arts
- Michael Liston- Music
- Marlee Ralston- Personal Wellness

## 7/8 WILSON

- Anne Wilson- Homeroom, Math, Social Studies
- Michael Liston- Science, Music
- Bonnie Evans- Social Studies, Personal Wellness
- Juliette Graham- Language Arts
- Jody Crawford- Phys Ed.
- Misty Campbell- Post Intensive French
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## 8 LISTON

- Michael Liston- Homeroom, Math, Science
- Veronique Morin/ Misty Campbell- Post Intensive French
- Tanya Whitney- Language Arts
- Bonnie Evans- Social Studies
- Jody Crawford- Phys Ed
- Marlee Ralston- Personal Wellness

## 8 ALLEN

- Peggy Allen- Homeroom, Math, Science, Personal Wellness
- Veronique Morin- French Immersion Language Arts
- Dawn Scarbro- Language Arts
- Jody Crawford- Phys Ed.
- Michael Liston- Music
- Misty Campbell- Social Studies

## EXPLORATORY

Students will rotate exploratory subjects every 9-10 weeks throughout the school year.

- Michael Liston- Shop
- Anne Wilson- Sewing, Culinary Tech
- Veronique Morin- Art
- Bonnie Evans- Technology