**Summerhill Elementary School**

**Parent School Support Committee**

**Minutes - February 15, 2022**

**Location:** Virtual Teams Meeting

**In Attendance:**

* Shannon Atherton - School Principal
* Kate O'Rourke
* Tanya Malloy
* Neng Makhot - Teacher Representative
* Thomas Geburt - District Education Council Representative
* Melissa Hawthorne
* Anita Curran - Committee Chair
* Sheila Morgan
* Angela Lamey Jackson - Community Member
* Ariana Murissi
* Colleen Foreman

**Regrets:**

**Meeting called to order:**

 Called to order at 6:37pm by Shannon Atherton, Principal

 Colleen Foreman will take minutes for this meeting.

**Approval of Agenda:**

 Kate O’Rourke put forth a motion to accept the agenda as presented.

 Melissa Hawthorne seconded.

 Motion carried.

**Approval of Minutes:**

Tanya Malloy put forth a motion to accept the minutes from November 30, 2021 as presented.

Kate O’Rourke seconded.

Motion carried.

**Business Arising From Minutes:**

**New Business:**

* School Spirit Initiative
* Extra week off before Christmas break was used by teachers to beautify the school - painting stars and messages
* Had a name the Star contest - named SPARK (Stay Positive and React Kindly), the Summerhill Sidekick
* Mascot costume was ordered yesterday.
* Provincial Assessment Results 2020-2021
* Last year students wrote for the first time since 2018-2019
* Will write assessments this year for grades 4 and 5
* Shannon shared the results of the Provincial Assessments for last year and 2018-19 for comparison
* Literacy is on the school improvement plan, know there is room for improvement, comments that we are happy it’s on the plan
* “Je lis” app has been very helpful in online learning and further, provided by Department of Education and Early Childhood Development
* This year math and science will be included in the assessment as well (Math – Grade 5 and Science – Grade 4)
* Provincial Framework for School Improvement:
* This is our 1st year for Summerhill to do the Framework. It has been introduced to schools over the last 3 years.
* Binder located in conference room, team of 4 (Meagan Graham, Melissa Morris, Sheila Morgan and Shannon Atherton)
* Looking at data from many sources such as Teacher’s Survey, Our School Survey, Mental Fitness Survey
* Trying to centralize a few goals
* Areas of Strength
* Indicator 20 on Positive Behavior Intervention and Support
* Summerhill has a welcoming environment that is orderly, healthy and safe
* Areas of Improvement
* Communications - teachers to ensure ongoing progress and expectations with families
* There are 3 report cards, find issues could have often been flagged to parents earlier
* Get interim or progress report in regards to literacy
* How is it communicated to home, and how information is given on ways to support the student
* Ensure same strategies and skills being used in the classroom are relayed to home
* Dr. Norma St. Croix is a good first step to establish methods and a common vocabulary
* Is overcommunication an issue or the method being used not reaching the home?
* At home learning provided insight to parents into classrooms
* There has been a lot of communication in the past few years from teachers/school/district and department due to Covid
* Parent Survey Questions:
* About progress
* Preferred method of being reached - sticking to email as opposed to email and text
* From classroom
* General reminders
* From school
* Communication from school
* Suggestions for improving communication overall
* Does child feel that school is a positive learning and working environment
* Have you notified the school regarding concerns
* Suggestions for improvement
* Does your child feel safe going to and from school
* Bus
* Walking
* Pickup
* Have you notified the school with concerns
* Provide examples and suggestions
* Meal suggestions on hot lunch or ways to improve program
* PSSC role - do you understand their role?
* Do you know how you can get involved?
* Provide contact information if interested.
* General comments
* Can we ask the students grade level?
* Budget:

Colleen Foreman put forth a motion to spend $500.00 on speaker Dr. Norma St. Croix for parent session and for follow up session with teachers via Zoom.

Tanya Malloy seconded.

 Motion carried.

 Shannon will forward invite to Thomas as requested.

 Remaining funds

* Promotional materials targeting grade 3 and 4 parents to join PSSC next year
* Virtual Meet and Greet to have parents meet committee and ask any questions

Tanya Malloy put forth a motion to spend $290.93 on promotional materials such as printing and paper for pamphlets on PSSC.

Kate O’Rourke seconded.

Motion carried.

**Questions from the table:**

* Thomas
* Tanya had a concern about facilities - was there something specific? - she was wondering about HEPPA filters - if any were installed in Summerhill No, there were not as the school has a ventilation system and Summerhill right now is not on the list for any capital improvements.
* What was done in the school to celebrate Black History Month?
* Multicultural association gave presentation on importance of having a dream
* Projects in classes on famous black Canadians
* Grade 3 incorporated their subject of being a good citizen and community into this theme

**Motion to adjourn meeting:**

Kate O’Rourke put forth a motion to adjourn the meeting at 7:38pm.

Melissa Hawthorne seconded.

Motion carried.

**Next meeting will be March 29, 2022 at 6:30pm.**