**PSSC -Minutes- Oct 2nd, 2017**

**In Attendance** : Donna Coleman, Crystal Geneau, Krista Hawkes, Terri Mutch, Dan Pusey, Kelly Robson, Shelley Petit, Trudy McGrath, Darrah Sawyer

**Regrets**: Megan Steeves

**Absent**: Marlene Venedam, Andrew Easton, Miranda Harnish, Christine Jacobsen,

1. Meeting was called to order @ 6 :41 pm
2. Welcomes and introductions made (new members introduced, Mme Petit Teacher rep- and committee was told that Mr. Logan did in fact retire)
3. Code of Conduct and declarations- We discussed code of conduct and what it means. Emphasis on the importance of respecting the privacy of what occurs/ is said at these meetings.

We also discussed/reviewed the roles and responsibilities of the PSSC. We must adhere to the process/procedures: all items to be motioned, seconded and voted upon (if quorum is met).

There are 2 official roles- Chairperson and secretary- these must follow the process and be elected.

1. Election of officers: Dan Pusey was the only person to submit their name for Chairperson. The nomination was moved by Krista Hawkes and seconded by Kelly Robson – 6 votes were cast for, no dissentions.

Shelley Petit- offered to serve as secretary. It was moved by Dan Pusey, seconded by Donna Coleman. 6 votes were cast for Mme Petit; no dissentions.

1. PSSC Funding- This year the PSSC has a budget of $768. Budget can be spent as committee prefers. The last few years it has been used to pay for School Connects. To be discussed at a later meeting. Funding to be spent/allocated by Feb

This lead to a discussion on school funding- School’s budget is 29,249 for the year. After 4,500 for copiers and 4,500 for phones there is approx. 20,000 $ left to run the building for the year.

Student raised funds (bal of student fee) are kept separate from other funds (Ie Me to WE funds- come in, go out) These help pay for ASAP, sports fees, student trips, ect..

1. Role of PSSC-Expectations for members- Some of this was previously discussed up in #3; in addition, we are required to meet 5 times a year; which is usually 1 time per month.
2. Selection of meeting dates: Dates for future meetings: Meetings will begin at 6:30

Nov 6 Dec 4 Jan 22

Mar 19 April 16 May 14th

June 4th (tentative)

1. District Orientation Day- Oct 25th 6:30 pm At Donaldson Room-

Trudy is to verify the time as there have been several documents sent with different times. We have several members attending: Dan, Donna, Megan for sure. A couple others were tentative.

1. Items for future agendas:
* Attendance Stats
* Report cards- how will it affect awards this year and into the future – trying to encourage independence, student been intrinsically motivated to learn.
1. ½ day PD days?

PSSC members are looking for more info on the why? Behind this- so that they can be better informed when asked by parents. Trudy will gather info- will be an area of discussion for upcoming PSSC. (Especially in terms of bussing, what happens once it is cold and those who walked in Sept and maybe Oct look to take the bus).

Meeting adjourned at 7:40 pm

Minutes prepared by S Petit