

Student Expectations

Assessment Prep

- Students will study for their classes in which they have exams and retrieve extra help from their teachers or through the AIM Room (Room 301) if needed well in advance of the exam.
- Students can also reach out for study skills from ESST – Resource (Room 315).

Prep for Exam Support

- Two weeks before exams, students will meet with their subject teachers to make arrangements for any assessment accommodations required (those listed on their PLPs, extenuating circumstances, etc.)
- Before the end of regular classes, the students will be informed of the support they will be provided with during the assessment period.

On the day Assessment Prep

- Use the washroom and fill your water bottle before entering the exam room.
- Arrive at least ten minutes before your exam.
- Turn **off** and pack away all electronic devices (cell phone, iPods, etc.) as they are not permitted to be seen or heard during the exam. They may also **not** be used for **any** reason, including time keeping purposes. Failure to comply will result in the student's removal from the exam.
- Bring pens, pencils, erasers, calculators (i.e. all necessary tools to write your exam).
- Be attentive to the supervisor's specific instructions.
- If you are receiving ESST- Resource support in writing your exam, remain in your assessment room until the ESST- Resource person come to you.
- You may only leave after 90 minutes.
- No distracting snacks.
- All textbooks must be returned **no later than the day of the exam**.
- If you do not have an exam, you should not be at school.
- Arrange for transportation home following your exam. If you are waiting for an exam, you are expected to be in the library or the cafeteria.
- When you finish your exam prior to the required 90 minute time, you must sit quietly and not disrupt others. Electronic devices are **still not permitted** at this time, **even if** your exam has been passed in.

Missed Exams

- Exams must be written at the posted time.
- In the event a student arrives late to an exam, the student will be allowed for the remaining time available to all students. No additional time will be provided.
- In the event that a student's school bus arrives late, extra time if needed will be arranged by the teacher.
- A doctor's excuse is required to earn an opportunity to write the exam in the future. All missed exams will be written at the same time, with one supervisor, regardless of subject.
- Make up exams will consist of a different version from the original written earlier in the week.