

# SIMONDS HIGH SCHOOL NEWSLETTER

## Graduating Class of 2014

*We hope that this information will be helpful to you and your family as you prepare for graduation activities.*

*Please read the entire newsletter carefully and contact Mr. Dumas should you have any questions.*

## IMPORTANT DATES

### October 15 – Grade 12 Group Photo/Assembly

### October 21, 22, 23, 24, 25, 28 – Graduation Photos

- Sign-up sheet will be in the main office from Monday September 30<sup>th</sup> until Friday October 11<sup>th</sup>, 2013.

### January 17 – Final date for submissions for grad pictures for the yearbook

### May 1 – Graduation Fee (\$45) and Orders for Grad Gowns, Caps, and Tassels are due

- Payment is to be made (cash only, please) to Jeanne in the Office.
- Please make certain that you have given your Gown Order Form to Mr. Dumas.
- Invitations to the graduation ceremony will be issued to only those students who have paid the \$45 Grad Fee.

### June 9 – Tickets for the Graduation Dance at the Delta Brunswick Hotel

- Tickets will be available in the office at a cost of \$15 per person.
- We hope that all graduates will attend this event.

### June 9 – Final Exams Begin

- We encourage you to prepare. Good Luck!

### June 19 – Graduation Rehearsal

- At 8:30 a.m. graduates return to homeroom to pick up their home reports.
- Graduates report to the Cafeteria at 9:00 a.m. for the Graduation Rehearsal. There, you will be given a place in the procession, which will move to the Gymnasium.
- All graduates must attend the rehearsal. Important information is given to graduates at that time.
- At the rehearsal, invitations to the graduation ceremony will be issued. **Each graduate (who has paid the grad fee) will receive four invitations.** Because of the large demand for invitations, any graduate who has extra invitations is asked to return them to the office so that other graduates may use them.
- If any guests require special seating due to physical challenges, please inform Mrs. Fulton in the library no later than June 13<sup>th</sup>.
- Grad caps and tassels will be available after the rehearsal.
- Graduation gowns may be signed out from the Music Room or Pool Room following the rehearsal. **Whether the grad gown is issued on rehearsal day or on graduation day, the gown must be returned on graduation day immediately following the graduation ceremony.** All gowns must be returned in the condition that they were

received. Each graduate is to return his/her gown to the teacher at the location from which it was issued.

- SHS rents the gowns, and must charge an \$85 replacement fee for any gowns that have been damaged or not returned.

## **June 20 – Graduation Dance at the Delta Brunswick Hotel**

- The Grand March begins at 8:00 p.m.
- The Graduation Dance begins at 8:30 p.m.
- We encourage your family to come and view the Grand March. Due to space restrictions and Fire Marshall Regulations there will not be a parent-grad first dance.

## **June 22 – Graduation Ceremony**

- At 1:00 p.m. Graduates are to meet in the MUSIC ROOM or the POOL ROOM (bottom Floor C) to pick up Grad Gowns (if you have not already) and prepare for the ceremony.
- There will be signs indicating from which room each graduate will pick up his/her gown.
- If you leave the area for pictures, please return to the hallway by the cafeteria by 1:30 p.m. to line up in preparation for the procession to the gym.
- Doors open to the gymnasium at 1:45 p.m. Only those guests with invitations will be admitted to the ceremony.
- The graduation ceremony begins at 2:00 p.m.
- **Immediately after the ceremony, please return your gown to the room where you got it.**
- Everyone is invited to join us in the Cafeteria immediately following the ceremony for cake and punch.

## **Extra Graduation Invitations**

- If you require more than four invitations to the ceremony, please complete a request form. These are available at the School Office.
- The completed requests are to be given to Mr. Dumas as soon as possible. Any extra invitations will be distributed **based on availability** and **in the order that the requests were received**.
- Requests for extra invitations are made in the Main Office and cannot be accepted after May 30<sup>th</sup>.

## **Conduct Guidelines**

***Our Graduation Ceremony is an opportunity for you to be honored and recognized for your achievements. Please observe the following guidelines:***

- Be present for the rehearsal. This is the only opportunity for graduates to learn important details in preparation for the graduation ceremony.
- You may wear your grad cap and tassel during the ceremony. However, please do not wear baseball caps or other headgear.
- Leave cell phones, pagers, iPods or any other electronic devices at home or with your parents/guardians.
- Do not chew gum during the ceremony.
- Please do not talk during the ceremony.
- Wear your grad gown during the entire ceremony. It is advisable to wear lightweight clothing under your gown.
- Remain seated during the ceremony.
- Ask your guests not to approach you during the ceremony.
- Before you leave the school on Graduation day, return your gown to the same area from which you got it.

## **Guidance Note**

- All graduates must sign a sheet in the Guidance Center by June 22<sup>nd</sup> indicating where you wish to have your final transcript forwarded. If you receive any bursaries or awards before graduation, inform your Guidance Counsellor. Graduates are reminded that any prizes, bursaries, or scholarships should be acknowledged with a letter of thanks. If you have any questions, please contact the Guidance Department.

**HAVE A SAFE AND HAPPY GRADUATION!!!**